



**NOTICE OF  
CITY COUNCIL WORKSESSION, PUBLIC HEARING, & REGULAR MEETING  
CELINA COUNCIL CHAMBERS  
302 W. WALNUT STREET  
TUESDAY, OCTOBER 8, 2013  
5:00 P.M. Worksession/Regular Session/ 6:30 P.M. Public Hearing/Action**

**A G E N D A**

**WORKSESSION/REGULAR SESSION 5:00 P.M.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

**II. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- A. City Engineer Introduction – Liebman
- B. Employee Recognition ICC Certified Building Official Peterman – Liebman
- C. Hotel Occupancy Tax Review – Liebman
- D. Administrative Assistant Police Department Introduction – Metdker
- E. National Night Out Review– Metdker
- F. Employee Recognition Sergeant Griggs – Metdker
- G. Eagle Scout Recognition – Webb
- H. Parks and Recreation Update – Davis
- I. Presentation of New City Logo - Montgomery
- J. Celina Economic Development Update – Howard
- K. “I Dig Celina” Event Review – Wilson, Arias, Ousley

**III. EXECUTIVE SESSION:**

City Council will convene into Executive Session pursuant to Texas Government Code Section 551.087, Economic Development Negotiation.

- A. Discussion regarding confidential financial information received from a potential business prospect considering locating to the city.

**RECONVENE INTO OPEN SESSION**

- 1. Consider and act upon items discussed in executive session.

**PUBLIC HEARING/ACTION ITEMS 6:30 P.M.**

**IV. PLEDGE OF ALLEGIANCE/INVOCATION:**

**V. PROCLAMATIONS/PRESENTATIONS/OATHS OF OFFICE:**

- A. 2013 Certificate of Achievement for Planning Excellence Presentation
- B. National Community Planning Month Proclamation
- C. Fire Prevention Week

## **VI. OPEN FORUM:**

Open Forum is for information only. If you wish to speak, please sign the "Speaker List" with the City Secretary. Speakers are limited to three (3) minutes. The Council can take no action. No charges and/or complaints will be heard against any elected official or employee of the city.

**\*Please note\*** Anyone wishing to furnish the City Council with copies/handouts regarding their item of interest must provide 9 copies and present them to the City Secretary for distribution to the City Council.

**VII. CONSENT AGENDA:** Items are considered self-explanatory and will be enacted with one motion. No separate discussion of these items will occur unless so requested by at least one member of the City Council.

- A. Consider and act upon approval of minutes from: 09/10/2013. Faulkner
- B. Consider and act to approve and ratify signature of Surveying Services Agreement by and between Pacheco Koch and the City of Celina.
- C. Consider and act to authorize the city Manager to enter into an agreement by and between the City of Celina and Brown and Gay Engineers for Celina Parkway Preliminary Routing Analysis.
- D. Consider and act upon approval of a resolution authorizing the participation in and execution of documents pertaining to the Texas Comptroller of Public Accounts Cooperative Purchasing Program.
- E. Consider and act upon an ordinance of the City Council of the City of Celina, Texas, approving a negotiated resolution between the Atmos Cities Steering Committee and Atmos Energy Corp., Mid-Tex Division regarding the company's 2013 annual rate review mechanism filing in all cities exercising original jurisdiction; declaring existing rates to be unreasonable; adopting tariffs that reflect rate adjustments consistent with the negotiated settlement and finding the rates to be set by the attached tariffs to be just and reasonable; requiring the company to reimburse cities' reasonable ratemaking expenses; repealing conflicting resolutions or ordinances; determining that this ordinance was passed in accordance with the requirements of the Texas open meetings act; adopting a savings clause; declaring an effective date; providing a most favored nations clause; and requiring delivery of this ordinance to the company and the steering committee's legal counsel.

## **VIII. PUBLIC HEARING/ACTION:**

- A. The Celina City Council will conduct a public hearing to consider testimony and take action regarding the annexation of 22.759 acres in the William Davenport Survey, Abstract No. 262, Collin County, Texas. The property is generally located north of Frontier Parkway, west of Dallas Parkway, east of County Road 6, and south of County Road 970.
- B. The Celina City Council will conduct a public hearing to consider testimony and take action regarding a zoning text amendment which includes amending the City's Code of Ordinances, Chapter 14: Zoning, Article 14.03 Zoning Districts, Division 1 Generally, Section 14.03.019, MF1, Multiple-family residential medium density district, and Section 14.03.020, MF2, Multiple-family residential high density district.
- C. The Celina City Council will conduct a public hearing to consider testimony and take action regarding CUP 13-01, a Conditional Use Permit request for a winery, for the property known as Block 6, lots 1,2,3,4 and 5, of the Original Donation of the City of Celina, Texas, situated in the John Willock Survey, Abstract No. 975, being 0.225 acres in Collin County, Texas and more commonly known as 132 N. Louisiana St.

## **IX. ACTION ITEMS:**

- A. Consider and act upon approval of an ordinance of the City Council of the City of Celina, Texas, amending the City's Code of Ordinances, Chapter 11: Taxation, to add a new Article 11.04 to be entitled Hotel Occupancy Tax.
- B. Consider and act upon approval of a resolution declaring expectation to reimburse expenditures with proceeds of future debt.
- C. Consider and act upon an ordinance of the City of Celina, Texas amending ordinance 2012-18, which adopted and approved the budget for fiscal year beginning October 1, 2012 and ending September 30, 2013, and make appropriations for each department, project and account, by adopting an amended fiscal year 2012-2013 budget for the City of Celina, Texas, reallocating funds between accounts pursuant to exhibit "A", attached hereto and incorporated into this ordinance.
- D. Consider and act to adopt a new city logo.

**X. ADJOURNMENT:**

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Chapter 551. "I, the undersigned authority do hereby certify that the Notice of Meeting was posted on the bulletin board at City Hall of the City of Celina, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time:

Thursday, October 3, 2013 at      p.m. and remained so posted continuously for at least 72 hours prior to the scheduled time of said meeting."

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Vicki Faulkner, TRMC  
City Secretary, City of Celina, Texas

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Date Notice Removed



## Memorandum

To: **The Honorable Mayor Sean Terry and the Celina City Council**  
CC: **Mike Foreman, City Manager**  
From: Helen-Eve Liebman, AICP Director of Planning & Development Services  
Meeting Date: October 8, 2013  
Re: Presentation of the Texas Chapter of the American Planning Association "Certificate of Achievement for Planning Excellence" for 2013.

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### **Background Information**

The City of Celina Planning & Development Services Department is delighted to present Celina's first Planning Excellence Certificate of Achievement from the Texas Chapter of the American Planning Association.

The recognition is attributable to a rating system for a number of planning efforts in our community. This particular application included an evaluation of the following:

- A Master Land Use Plan being adopted within the last two years;
- A Master Thoroughfare Plan being adopted within the last two years;
- A Master Park Plan being adopted within the last two years;
- A Trail System Master Plan being adopted within the last two years;
- Professional staff that hold a professional certification;
- Professional staff who have attended qualified training; and
- Professional staff who are members of a professional organization.

It is Staff's desire to continue applying for this certificate of achievement by providing our Planning & Zoning Commissioners with qualified training, updating our regulations, and providing special plans or studies for the City. Through dedicated education and application of knowledge our community will continue to be recognized for leadership in community planning in Texas.

Celina will receive recognition at the annual TXAPA Conference Awards Luncheon on October 4, 2013.

### **Supporting Documents**

The TXAPA Chapter President's letter of announcing Celina's achievement.



## **Memorandum**

**To:** The Honorable Mayor Sean Terry and the Celina City Council  
**CC:** Mike Foreman, City Manager  
**From:** Ben Rodriguez - Planner  
**Meeting Date:** October 8, 2013  
**Re:** Proclamation announcing the month of October 2013 as National Community Planning Month.

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**Action Requested:**

Issue a proclamation announcing the month of October 2013 as National Community Planning Month.

**Background Information:**

Each year APA, its members, chapters, divisions, and professional institutes sponsor National Community Planning Month to raise the visibility and awareness of the important role of planners and planning in communities across the U.S.

The event gives us the opportunity to publicly recognize the participation of City Staff and the individuals that volunteer their time serving on planning boards and commissions for the City, including the Planning and Zoning Commission, Zoning Board of Adjustments, Historic Preservation Commission, The Building and Standards Commission, The Parks and Recreation Board, The Main Street Advisory Board, and The City Council.

**Financial Considerations:**

N/A

**Legal Obligations and Review:**

N/A

**Supporting Documents:**

- Community Planning Month Proclamation

**Board/Committee Recommendation:**

N/A

**Staff Recommendation:**

N/A

Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 or by email at Brodriguez@celina-tx.gov.

# Community Planning Month Proclamation

**WHEREAS**, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

**WHEREAS**, community planning and plans can help manage this change in a way that provides better choices for how people work and live; and

**WHEREAS**, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

**WHEREAS**, the full benefits of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

**WHEREAS**, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

**WHEREAS**, The American Planning Association and its professional institute, the American Institute of Certified Planners, endorse National Community Planning Month as an opportunity to highlight the contributions sound planning and plan implementation make to the quality of our settlements and environment; and

**WHEREAS**, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of planning commissions and other citizen planners who have contributed their time and expertise to the improvement of the City of Celina; and

**WHEREAS**, we recognize the many valuable contributions made by professional community and regional planners of the City of Celina and extend our heartfelt thanks for the continued commitment to public service by these professionals;

**NOW, THEREFORE**, BE IT PROCLAIMED THAT, the month of October 2013 is hereby designated as **Community Planning Month** in the City of Celina, Texas in conjunction with the celebration of National Community Planning Month.

Adopted this 8th Day of October, 2013.

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Sean Terry  
Mayor  
City of Celina, Texas



**CITY COUNCIL WORKSESSION, PUBLIC HEARING, & REGULAR MEETING  
CELINA COUNCIL CHAMBERS  
302 W. WALNUT STREET  
TUESDAY, SEPTEMBER 10, 2013  
5:00 P.M. Worksession/Regular Session/ 6:30 P.M. Public Hearing/Action**

**MINUTES**

**WORKSESSION/REGULAR SESSION 5:00 P.M.**

**I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT:**

*Mayor Sean Terry called the meeting to order at 5:00 p.m. Councilmembers present were Mayor Pro Tem Carmen Roberts, George Kendrick, Wayne Nabors, Vincent Ramos, Bill Webber and Chad Anderson.*

**II. WORKSESSION/COMMITTEE REPORTS/STAFF REPORTS:**

- A. Introduction of new Patrol Officer – *Chief Mark Metdker introduced new Officer Ed Woo.*
- B. Public Management HOME Program Presentation – *Public Works Director Joseph Johnson introduced Jay Rice with Public Management who explained the HOME Program and process to the council.*
- C. Sensus USA, Inc. Water Meter Presentation – *Public Works Director Joseph Johnson introduced Clint Arnold with Aquametric who described how the new water metering process will work.*
- D. Texas Parks and Wildlife Waiver of Retroactivity for future grants – *Assistant to the City Manager Michael Montgomery informed the council of the opportunity for the city to receive future matching grant assistance for the new city park.*
- E. “Jake” brakes – *Director of Planning and Development Services Director Helen-Eve Liebman presented a proposed ordinance to prohibit the use of engine brakes in the city.*
- F. Courage to be Safe Program – *Deputy Fire Chief Kyle Mills explained the program and noted that the Celina Fire Department has already completed this program.*
- G. Discussion regarding existing building at 1413 S. Preston Road – *City Manager Mike Foreman presented a case for tearing down the building versus rehabilitating the building.*
- H. Any and/or all agenda items – *Economic Development Corporation President Stacy Arias presented the EDC FY 2014 budget to the council.*

*The City Council recessed from 6:00 p.m. until 6:30 p.m.*

**III. EXECUTIVE SESSION:**

**PUBLIC HEARING/ACTION ITEMS 6:30 P.M.**

- IV. PLEDGE OF ALLEGIANCE/INVOCATION:** *Pastor Walker of Lifeway Church gave the invocation. Mayor Terry led the pledge of allegiance to the United States Flag and the Texas Flag.*

**V. PROCLAMATIONS/PRESENTATIONS/OATHS OF OFFICE:**

- A. Constitution Week Proclamation – *not read*

- B. Best Real Estate Deals by Dallas Business Journal for Light Farms – *City Manager Mike Foreman introduced Tony Ruggeri with Republic Property Group who presented Mayor Terry, Mayor Pro Tem Roberts and EDC Director Corbett Howard with “Best Deals in Real Estate” plaques associated with the Light Farms project.*

**VI. OPEN FORUM:**

*Wes Weston of 116 Hillside, Celina, Texas, spoke to the council regarding his preference to require galvanized steel posts on residential fences, a row of cedar trees to buffer the sewer plant and the need to fix the entrance to Willock Hills subdivision.*

**VII. CONSENT AGENDA.**

- A. Consider and act upon approval of minutes from: 08/13/2013, 08/26/2013. Faulkner
- B. Consider and act upon a Construction Plat for Cattlemans Crossing, approximately 2.59 acres situated in the Collin County School Land Survey, Abstract 167, Cattlemans Crossing Addition Block A, Lot 1, in Collin County, Texas and containing one lot. The property is generally located east of SH 289 (Preston Road), south of County Road 98, and north of County Road 91. Liebman
- C. Consider and act upon approval of a contract by and between the City of Celina and Sensus USA, Inc. for automated utility meter reading system and authorize the city manager to sign same. Johnson
- D. Consider and act to authorize the City Manager to negotiate and execute a contract by and between the City of Celina and Crossland Construction for Construction Manager at Risk services for the new Fire Station on Preston Road. Foreman
- E. Consider and act upon the selection of Scott, Singleton and Fincher and Company to perform the annual financial audit for the City of Celina and authorize the city manager to sign an engagement letter. Toutounchian
- F. Consider and act to accept a petition for annexation and set public hearing dates for 22.759 acres in the William Davenport Survey, Abstract No. 262, Collin County, Texas. The property is generally located north of Frontier Parkway, west of Dallas Parkway, east of County Road 6, and south of County Road 970.

*Councilman Webber moved to approve Consent Agenda items A through F. Mayor Pro Tem Roberts seconded. Motion carried. 6-yes;0-no.*

**VIII. PUBLIC HEARING/ACTION:**

- A. The Celina City Council will conduct a public hearing and consider testimony regarding the proposed FY2014 City Budget.

*Mayor Terry opened the public hearing. No public comment was received. Mayor Terry closed the hearing.*

**IX. ACTION ITEMS:**

- A. Consider and act upon a resolution approving FY2014 Celina Economic Development Budget.

*Councilman Nabors moved to approve the FY2014 EDC Budget (2013-14R). Mayor Pro Tem Roberts seconded. Motion carried. 6-yes;0-no.*

- B. Consider and act upon a resolution approving FY2014 Celina Community Development Budget.

*Councilman Kendrick moved to approve FY2014 CDC Budget (2013-15R). Councilman Nabors seconded. Motion carried. 6-yes;0-no.*

- C. Consider and act upon an ordinance approving the City Budget for the fiscal year beginning October 1, 2013 and ending September 30, 2014, and making appropriations for each department, project and account.

*Councilman Ramos moved to approve an ordinance (2013-22) approving the FY2014 Budget. Mayor Pro Tem Roberts seconded. Motion carried. Councilman Anderson-yes, Councilman Webber-yes, Councilman Ramos-yes, Councilman Nabors-yes, Councilman Kendrick-yes, Mayor Pro Tem Roberts-yes.*



- D. Consider and act upon an ordinance fixing and levying Municipal Ad Valorem Taxes for the fiscal year beginning October 1, 2013 and ending September 30, 2014, and for each fiscal year thereafter until otherwise provided, at a rate of \$.645 per one hundred dollars (\$100.00) assessed valuation on all taxable property within the corporate limits of the city.

*Councilman Nabors moved to approve item D an ordinance (2013-24) setting the Ad Valorem Tax at .645 cents. Mayor Pro Tem Roberts seconded. Motion carried. Councilman Anderson-yes, Councilman Webber-yes, Councilman Ramos-yes, Councilman Nabors-yes, Councilman Kendrick-yes, Mayor Pro Tem Roberts-yes.*

- E. Consider and act upon a Construction Plat for Light Farms, The Maydell Addition approximately 20.877 acres situated in Collin County School Land Survey #14, in Collin County, Texas and containing 38 residential lots. The property is generally located east of Dallas Parkway, north of Frontier Parkway (FM 1461), and west of SH 289 (Preston Road).

*Director of Planning and Development Services Director Helen-Eve Liebman presented the plat to council. Mayor Pro Tem Roberts moved to approve item E. Councilman Webber seconded. Motion carried. 6-yes;0-no.*

- F. Consider and act upon a Subdivision Ordinance Variance request, Chapter 10, Subdivision Ordinance, Division 4, Design Standards, Section 10.03.127 Drainage, for the Carter Ranch Phase VB "5B" and to accept the Applicant's Engineer's statement of evidence that the discharge rate will not be increased.

*Director of Planning and Development Services Director Helen-Eve Liebman presented the exception to council. Scott Young with USA Engineers, Engineer of Record and Rome Barnes with Centurion American stated that the phase will not create any additional flow. Councilman Webber moved to approve item F. Mayor Pro Tem Roberts seconded. Motion carried. 6-yes;0-no.*

- G. Consider and act on a Construction Plat for The Carter Ranch Phase VB "5B", approximately 17.918 acres situated in the John Cahill Survey Abstract No. 171, in Collin County, Texas and containing 74 residential lots. The property is generally located east of SH 289 (Preston Road), north of County Road 83, and west of Palomino Ln.

*Director of Planning and Development Services Director Helen-Eve Liebman presented the plat to council. Councilman Kendrick moved to approve the plat subject to the Construction Plat and Engineering Plans being amended to include the construction of County Road Eighty Three prior to the Final Plat submission. Councilman Anderson seconded. Motion carried. 6-yes;0-no.*

- H. Consider and act upon a Minor Plat and subdivision ordinance exception for Merritt Park Addition, approximately 2.0 acres situated in the C. copenhagen Survey Abstract No. 253, The John Morton Survey Abstract No. 791, The John M. McKim Survey Abstract No. 889, The Anthony Phillips Survey Abstract 1028, the A. Thomason Survey Abstract No. 1265, in Denton County, Texas and containing two residential lots. The property is generally located west of County Road 6 and north of Parvin Road.

*Councilman Nabors moved to approve item H. Mayor Pro Tem Roberts seconded. Motion carried. 6-yes;0-no.*

- I. Consider and act upon an ordinance amending the City's Code of Ordinances, Article 12.03: Operation of Vehicles, Division 1. Generally, to add a new section 12.03.002 Engine (jake) Brakes to prohibit the use of said device to slow a motor vehicle by slowing the engine.

*Mayor Pro Tem Roberts moved to approve item I (Ordinance No. 2013-25) Councilman Ramos seconded. Motion carried. 6-yes;0-no.*

- J. Discussion and action regarding existing city owned building located at 1413 S. Preston Road.

*Councilman Webber moved to push the building down. Councilman Anderson seconded. Motion carried. 6-yes;0-no.*

## **X. ADJOURNMENT:**

*There being no further comment Mayor Terry adjourned the meeting at 7:05 p.m.*

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Sean Terry, Mayor

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Vicki Faulkner, TRMC  
City Secretary, City of Celina, Texas

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Date Minutes Approved



## **Memorandum**

**To:** The Honorable Mayor Sean Terry and the Celina City Council  
**CC:** Mike Foreman, City Manager  
**From:** Helen-Eve Liebman, AICP Director of Planning & Development Services  
**Meeting Date:** October 8, 2013  
**Re:** Ratification of miscellaneous professional land surveying services agreement between Pacheco Koch Consulting Engineers, Inc. and the City of Celina, Texas.

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**Action Requested:**

Ratification of miscellaneous professional land surveying services agreement between Pacheco Koch Consulting Engineers, Inc. (PKCE) and the City of Celina, Texas.

**Background Information:**

Periodically the City has a need for miscellaneous professional land surveying services for projects such as easement location, boundary location, and other field surveying and deed research tasks. Earlier this year city staff considered RFQ's Request for Qualifications for surveying services and PKCE was selected for such services.

**Financial Considerations:**

N/A

**Legal Obligations and Review:**

The City Attorney has reviewed to agreement for content and form.

**Supporting Documents:**

- Miscellaneous professional land surveying services agreement

**Board/Committee Recommendation:**

N/A

**Staff Recommendation:**

Staff recommends approval of the authorization for the agreement as presented.

Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 ext. 1021 or by email at hliebman@celina-tx.gov.

## **SURVEYING SERVICES AGREEMENT**

### **Miscellaneous Professional Land Surveying Services**

#### **City of Celina, Texas**

This agreement is made this 1 day of October 2013, between the City of Celina, Texas ("City"), 142 N. Ohio Street, Celina, Texas 75009-6201 and Pacheco Koch Consulting Engineers, Inc. ("Surveyor"), 8350 N. Central Expressway, Suite 1000, Dallas, Texas 75206-1612.

The City's Planning and Development Services Department administers surveying of numerous City of Celina properties (i.e., "Projects") throughout the City and beyond the City limits as directed. The City requires the services of a Professional Surveyor in relation to these Projects. It is hereby agreed that the City does retain the Surveyor to provide these required services, such agreement to be subject to the following terms, conditions and stipulations.

Surveyor enters into this agreement as, and shall continue to be, an independent contractor. All services shall be performed only by Surveyor and Surveyor's employees. Surveyor or Surveyor's employees shall not look to City as his/her employer, partner, or agent.

NOW, THEREFORE, the City and Surveyor for the consideration hereinafter set forth agree as follows:

### **ARTICLE I**

#### **Surveyor's Services**

Surveyor shall provide Surveying Services for various City of Celina Departments in compliance with the *Professional Land Surveying Practices Act, Chapter 1071, Texas Occupations Code, and the most current "General Rules of Procedures and Practices" of the Texas Board of Professional Land Surveying, and all applicable laws*. Personnel and services shall be paid as indicated in the attached schedule (Exhibit A). The scope of services may vary from Project to Project and may include, but are not limited to, staking, right of way and easement exhibits, plat review, Original Donation research, survey preparation for city projects and cross-section development. The scope of services shall be determined by City personnel or by mutual agreement between City and Surveyor.

### **ARTICLE II**

#### **Term of Contract**

The contract term shall commence on the date of execution by the City Council, or their authorized representative, and extend for a period of twelve (12) months thereafter. The contract term may be extended by mutual agreement of the parties.

### **ARTICLE III**

#### **Representatives**

The City Director of Planning & Development is designated as the City's representative to the Surveyor with respect to the work to be performed under this agreement; however, no change orders are effective until approved by the City Council. Mark A. Pacheco, P.E., R.P.L.S., is designated as the Surveyor's representative to the City.

## **ARTICLE IV**

### **Compensation**

Surveyor will submit a written fee proposal to the City for each Project prior to starting work. Surveyor will invoice City for work performed on a monthly basis and each Project will be invoiced separately. For each Project, the City shall compensate Surveyor for its services on either a unit price (not to exceed) basis or on a lump sum basis as selected by the City. The unit prices shall be as set forth in attached Exhibit A hereto and made a part hereof for all purposes. During the term of any extension to the term of this contract, the prices contained in Exhibit A shall remain the same, unless the parties agree otherwise. No interest shall be due on any late payments until they are at least sixty (60) days past due. Interest shall not exceed 1.0% per month simple interest.

## **ARTICLE V**

### **Right of Entry**

City will furnish right of entry necessary for Surveyor to perform the work under this contract.

## **ARTICLE VI**

### **Indemnification**

Surveyor shall and does hereby agree to indemnify and hold harmless the City of Celina, its agents and assigns from any and all damages, loss or liability of any kind, whatsoever, by reason of injury to property or to third persons caused by the omission or act of Surveyor, its officers, agents, employees, invites or other persons for whom it is legally liable, with regard to the performance of this agreement.

Acceptance by the City of Surveyor's work shall not constitute nor be deemed a release of the responsibility and liability of Surveyor, its employees, subcontractors, agents and consultants for the accuracy and competency of Surveyor's work; nor shall such acceptance be deemed to be an assumption of such responsibility by the City for any defect, error or omission in the Surveyor's work, its employees, subcontractors, agents and consultants. Surveyor shall without additional costs or fee correct or revise any errors or deficiencies in his performance. Surveyor shall carry professional liability insurance and errors and omissions insurance each in the amount of not less than \$500,000.00.

## **ARTICLE VII**

### **Compliance with Laws**

The Surveyor, its consultants, agents, employees and subcontractors shall comply with all applicable Federal and State laws, charter and ordinances of the City of Celina, as amended, and all other applicable rules and regulations promulgated by local, state and national boards, bureaus and agencies. Surveyor shall complete only the Professional Surveying Services as required in the performance of the services contracted for herein. However, the surveyor carries no responsibilities or obligation for any use beyond the intent of the survey at the time the survey is produced.

## **ARTICLE VIII**

### **City's Rights and Ownership or Documents**

All Surveyor's work products under this agreement including, but not limited to tracings, drawings, computer files and all other documents completed or partially completed, shall be the property of the City, to be used as the City desires provided, however, that the surveyor carries no responsibilities or obligation for any use beyond the intent of the survey at the time said survey is produced. Surveyor specifically waives and releases any proprietary rights or ownership claims herein.

## **ARTICLE IX**

### **Successors and Assigns**

The City and the Surveyor each bind himself, his partners, successors, assigns and legal representatives to the other party to this agreement and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this agreement. Neither the City nor the Surveyor shall assign, sublet or transfer his interest in this agreement without the written consent of the other.

## **ARTICLE X**

### **Provision for Termination/Interruption**

The City may terminate or suspend the Surveyor's services under this agreement at any time and for any reason upon paying all sums due the Surveyor for work to time of termination and after giving the Surveyor seven (7) calendar days prior written notice by certified mail. Payment, in the event of termination or abandonment of this Surveyor's services of this project by the City, shall be made to this Surveyor for all services performed to the date of same. Upon payment in the event of termination or abandonment, all documents prepared by this Surveyor shall become the property of the City.

If the contract is terminated because of material breach of this agreement by the Surveyor, the City shall notify the Surveyor in writing and may have the remaining work and services to be performed by the Surveyor performed by another independent firm, and the Surveyor shall be liable to the City for any excess costs accrued by the City thereof.

## **ARTICLE XI**

### **Venue**

Venue for this contract shall be in Collin County, Texas.

## **ARTICLE XII**

### **Severability**

In the event that any provision of the Agreement is found to be unenforceable under law, the remaining provisions shall continue in full force and effect.

## ARTICLE XIII

### Extent of Agreement

This agreement represents the entire and integrated agreement between the City and the Surveyor and supersedes all prior negotiations, representations or agreements, either written or oral.

EXECUTED this 1 day of October, 2013.

**CITY OF CELINA**

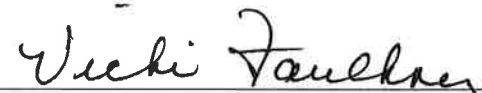
**PACHECO KOCH CONSULTING ENGINEERS, INC.**

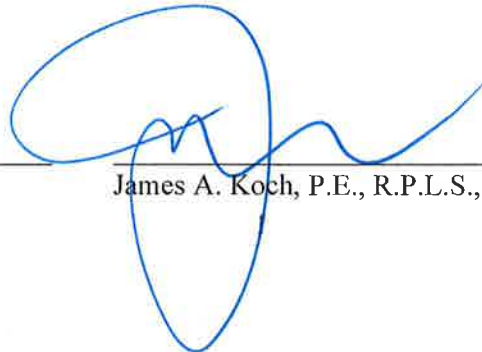
  
Sean Terry, Mayor

  
Mark A. Pacheco, P.E., R.P.L.S., President

ATTEST:

ATTEST:

  
Vicki Faulkner, City Clerk

  
James A. Koch, P.E., R.P.L.S., Vice President



APPROVED AS TO FORM:

  
City Attorney

## EXHIBIT A

### Standard Billing Rates

<u>Description</u>	<u>Billing Rate</u>
<u>Surveying Services:</u>	
Principal/Associate Principal – RPLS	\$ 200.00 per hour
Senior Project Manager - RPLS	\$ 140.00 per hour
Project Manager - RPLS	\$ 120.00 per hour
Project Surveyor - RPLS	\$ 95.00 per hour
Survey Intern – SIT	\$ 90.00 per hour
Senior Survey Technician	\$ 90.00 per hour
Survey Technician	\$ 75.00 per hour
1-Person Survey Field Crew*	\$ 95.00 per hour
2-Person Survey Field Crew*	\$ 135.00 per hour
3-Person Survey Field Crew*	\$ 195.00 per hour
Research Coordinator (Abstractor/Researcher)	\$ 65.00 per hour
Administrative Assistant	\$ 70.00 per hour
Expert Witness Testimony	\$ 350.00 per hour
*(Includes GPS and/or Robotic Total Stations)	
<u>Other Direct Expenses:</u>	
Boat with Motor	\$ 300.00 per day
ATV Rental	\$ 85.00 per day
Terrestrial Laser Scanner	\$ 80.00 per hour
<u>In-house Reproduction:</u>	
Black line bond plots	\$ 0.50 per sq. ft.
Color bond plots	\$ 3.00 per sq. ft.
Mylar plots	\$ 2.00 per sq. ft.
Photocopies (8-1/2" x 11")	\$ 0.10 each
CD-ROM	\$ 8.00 each
Reproduction by vendor (copies, binding, mounting, etc.)	Cost x 1.0
Courier Delivery	Cost x 1.0
Property Record Fees (deeds, maps, plats, etc.)	Cost x 1.0
Special property corner materials (brass disc, etc.)	Cost x 1.0





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/26/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> McLaughlin Brunson Insurance Agency, LLP 6600 LBJ Freeway Suite 220 Dallas TX 75240	<b>CONTACT NAME:</b> Joe A Bryant <b>PHONE (A/C, No, Ext):</b> (214) 503-1212 <b>FAX (A/C, No):</b> (214) 503-8899 <b>E-MAIL ADDRESS:</b>																					
<b>INSURED</b> Pacheco Koch Consulting Engineers, Inc.  8350 N Central Expressway Suite 1000 Dallas TX 75206	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Travelers Indemnity Company</td><td>25658</td></tr><tr><td>INSURER B:</td><td>Travelers Lloyds Ins. Company</td><td>41262</td></tr><tr><td>INSURER C:</td><td>Texas Mutual Insurance Company</td><td>22945</td></tr><tr><td>INSURER D:</td><td>Catlin Insurance Company, Inc.</td><td>19518</td></tr><tr><td>INSURER E:</td><td>Phoenix Insurance Company</td><td>25623</td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Travelers Indemnity Company	25658	INSURER B:	Travelers Lloyds Ins. Company	41262	INSURER C:	Texas Mutual Insurance Company	22945	INSURER D:	Catlin Insurance Company, Inc.	19518	INSURER E:	Phoenix Insurance Company	25623	INSURER F:		
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INSURER F:																						

## COVERAGES

CERTIFICATE NUMBER: Cert ID 21583

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y	Y	PACP8270L029	2/23/2013	2/23/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
E	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y	Y	BA8265L357	2/23/2013	2/23/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	CUP3650T887	2/23/2013	2/23/2014	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	Y	TSF-0001105561	5/11/2013	5/11/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	<b>Professional Liability</b>	N	Y	AED96721-0814	8/27/2013	8/27/2014	Per Claim/Annual Aggregate \$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
The claims made professional liability coverage is the total aggregate limit for all claims presented within the policy period and is subject to a deductible.

## CERTIFICATE HOLDER

City of Celina  
142 N. Ohio Street  
Celina TX 75009

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Joe A. Bryant*

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## **Memorandum**

**To:** The Honorable Mayor Sean Terry and the Celina City Council  
**CC:** Mike Foreman, City Manager  
**From:** Helen-Eve Liebman, AICP Director of Planning & Development Services  
**Meeting Date:** October 8, 2013  
**Re:** Consider and act upon authorizing the City Manager on behalf of the City of Celina to enter into an agreement with Brown & Gay Engineers, Inc. for Celina Parkway Preliminary Routing Analysis.

---

**Action Requested:**

Consider and act upon authorizing the City Manager on behalf of the City of Celina to enter into an agreement with Brown & Gay Engineers, Inc. for Celina Parkway Preliminary Routing Analysis.

**Background Information:**

The City of Celina is moving forward with preliminary planning for alignments Celina Parkway and Brown & Gay Engineers, Inc. (BGE) has provided the project description which includes a study of the geographical features, required alignment geometry, coordination with local stakeholders and the City, and preparation of three alternative alignments.

**Financial Considerations:**

This phase of planning for Celina Parkway is included in the 2014 budget.

**Legal Obligations and Review:**

The City Attorney has reviewed to agreement for content and form.

**Supporting Documents:**

- Work Order Authorization from BGE

**Board/Committee Recommendation:**

N/A

**Staff Recommendation:**

Staff recommends approval of the authorization for the agreement as presented.

Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 ext. 1021 or by email at [hliebman@celina-tx.gov](mailto:hliebman@celina-tx.gov).

WORK ORDER AUTHORIZATION NO. 950-09

City of Celina, Texas

AND

Brown & Gay Engineers, Inc.

**CELINA PARKWAY PRELIMINARY ROUTING ANALYSIS**

This Work Order is issued by the CITY and accepted by ENGINEER pursuant to the mutual promises, covenants and conditions contained in the Agreement between the above named parties dated the December 22, 2011, in connection with:

City of Celina General Engineering Support Services

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**I. PROJECT DESCRIPTION**

The CITY proposes to develop a new location roadway facility beginning near FM 428 at the southern boundary of Celina, and extending northward to the Collin/Grayson County Line. The facility is planned to be located between SH289/Preston Road and the Collin/Denton County Line, in the western part of Celina. Planning for the project will begin with Routing Analysis and Stakeholder Coordination. The following is an outline of the effort required for the preparation and submittal of preliminary planning documentation for the proposed Celina Parkway.

**II. TASK DESCRIPTION – SCOPE OF SERVICES**

**A. Preliminary Routing Analysis and Coordination**

1. Develop proposed study area within boundaries defined by the BNSF Railroad on the east, Collin/Denton County Line on the west, Collin/Grayson County line on the north, and proposed location of the Collin County Outer Loop (CCOL) on the south (approximately one mile south of FM 428).
2. Develop an environmental constraints map utilizing GIS, which will incorporate both natural and man-made features which may present engineering or environmental challenges in establishing reasonable and feasible alternative alignments for the proposed Celina Parkway facility.
3. Coordinate with the City and local stakeholders to investigate the most appropriate facility type (eg. divided thoroughfare/parkway, high speed facility with frontage roads, etc.). Determine

appropriate interim facility to accommodate existing and short term (5-10 year) travel demand.

4. Through coordination with local residents, businesses, landowners, and City and elected officials, develop up to three (3) reasonable and feasible alternative alignments for the proposed Celina Parkway. The alignments will be drawn within a 500' border in order to assess potential nearby impacts.
5. Develop up to three (3) conceptual intersection and interchange exhibits to evaluate tie-ins and potential grade separated interchanges. Special emphasis will be made at the south end of the corridor at FM 428 and/or the CCOL.
6. Develop a quantitative and qualitative alternatives evaluation matrix and perform a comparison analysis of the various alignment alternatives. This will include development of a preliminary total cost estimate for each alternative.
7. Meet with City staff to review results and determine a preferred alternative.
8. Support City staff in communication of the preferred alternative to local stakeholders, Collin County, and City Council.

### **III. Payment Terms**

BGE proposes that this project be performed on Specified Rate basis. The proposed estimated fee for engineering services is \$23,000. This amount is based on developing a maximum of three (3) conceptual alternatives and intersection exhibits.

### **IV. Exclusions**

The scope of services identified herein specifically excludes the following items; however, these items can be provided if necessary with a revision to scope of work and fees as agreed between CITY and ENGINEER in writing:

1. Payment of publishing costs for the public notices.
2. ROW Mapping
3. ROW Appraisal and Acquisition Services
4. Schematic Design Roll Plots
5. Environmental Reports
6. Final Plans, Specifications, and Estimate Package
7. Construction Engineering and Inspection Services

EFFECTIVE DATE

This Work Authorization Order No. 950-09 is effective as of the \_\_\_\_ day of \_\_\_\_\_, 2013.

IN WITNESS WHEREOF, duly authorized representatives of the CITY and of the ENGINEER have executed this Work Authorization Order No. 950-09 evidencing its issuance by CITY and acceptance by ENGINEER.

Brown & Gay Engineers, Inc.

City of Celina, Texas

Accepted this \_\_\_\_ day of \_\_\_\_\_, 2013

By: \_\_\_\_\_  
Executive Vice President

By: \_\_\_\_\_  
City Manager

By: \_\_\_\_\_  
City Attorney

**Celina Parkway Routing Study  
Fee Schedule**

<b>Task</b>	<b>Total</b>
<b>Prelim Routing Analysis and Coordination</b>	
<b>1.0 Constraints Mapping</b>	<b>\$5,000.00</b>
<b>2.0 Route Analysis &amp; Coordination</b>	<b>\$18,000.00</b>
<b>Subtotal</b>	<b>\$23,000.00</b>
<b>Total</b>	<b>\$23,000.00</b>

**Notes:**

1. Deliverables include Preliminary Exhibits and Presentation for City Council and Collin County approval
2. Proposal assumes use of previously purchased Celina NCTCOG Contours/Mapping
3. Proposal does not include Environmental Investigations (beyond Constraints Identification)
4. Proposal does not include detailed ROW Maps, Parcel Plats, or Legal Descriptions
5. Proposal does not include ROW Appraisal or Acquisition Services

**Celina Parkway Routing Study  
Summary of Hours**

Description of Activity	Total Hours
<b>Prelim Routing Analysis and Coordination</b>	
<b>1.0 Constraints Mapping</b>	
1.1 Investigate Presence of structures, gas well, cemeteries, water bodies, etc.	<b>40</b>
1.2 Prepare Constraints Mapping Base File	<b>10</b>
Subtotal	<b>50</b>
<b>2.0 Route Analysis &amp; Coordination</b>	
2.1 Develop Preliminary 500' Width ROW Band for Analysis	<b>60</b>
2.2 Perform Preliminary Utility Coordination to Identify Potential Conflicts	<b>60</b>
2.3 Coordinate with City and ROW Committee to Adjust ROW Band	<b>60</b>
Subtotal	<b>180</b>
<b>TOTAL</b>	<b>230</b>







# RESOLUTION

**State of Texas**

**County of** COLLIN

Whereas, the Texas Comptroller of Public Accounts is authorized to provide purchasing services for local governments pursuant to §§ 271.082 and 271.083 of the Local Government Code;

and **WHEREAS**, the CITY COUNCIL

(e.g., Commissioner's Court, City Council, School Board, Board of Directors)

of CITY OF CELINA

(Name of Qualified Entity)

is a: (Check one of the following.)

☐ County

☒ Municipality

☐ Political Subdivision (Special Districts, Other)

☐ Assistance Organization

☐ Independent School District

☐ Junior College District

☐ Mental Health and Mental Retardation Community Center

☐ Texas Rising Star Provider

(certified by the Texas Workforce Commission)

defined as an entity qualified to participate in the Cooperative Purchasing Program of the Texas Comptroller of Public Accounts pursuant to § 271.081 of the Local Government Code; and

WHEREAS, in accordance with the requirements of 34 TAC §20.85 administrative rules, the Agent(s) of Record,

JAY TOUTOUNCHIAN

DIRECTOR OF FINANCE

(Name of Person)

(Title)

(and MIKE FOREMAN

CITY MANAGER

(Name of Person)

(Title)

) is/are authorized to execute

any and all documentation for CITY OF CELINA

pertaining to its participation in the Texas

Comptroller of Public Accounts Cooperative Purchasing Program; and

WHEREAS, CITY OF CELINA

(Entity Name)

acknowledges its obligation to pay participation fees established

by the Texas Comptroller of Public Accounts.

NOW, THEREFORE BE IT RESOLVED, that request be made to the Texas Comptroller of Public Accounts to approve

CITY OF CELINA

(Entity Name)

for participation in the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_,

by \_\_\_\_\_

(Entity Name)

By:

\_\_\_\_\_  
(Signature of Chair)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title of Chair)

\_\_\_\_\_  
(Signature of Agent of Record)

\_\_\_\_\_  
(Name/Title of Agent of Record)

\_\_\_\_\_  
(Signature of Agent of Record)

\_\_\_\_\_  
(Name/Title of Agent of Record)



# State of Texas CO-OP Program

## What is the State of Texas CO-OP Program?

Created by legislation in 1979, the Texas Comptroller of Public Accounts (CPA) State of Texas CO-OP Program offers members a unique opportunity to make the most of their purchasing dollars and efforts by using the State of Texas volume buying power.

### Who can join?

- Local governments
- MHMR community centers
- Assistance organizations
- Texas Rising Star Providers (certified by the Texas Workforce Commission)

Sections 271.081-271.083, Local Government Code, and Sections 2155.202 and 2175.001(1), Government Code, provide the legal authority for the CO-OP Program:

## Why should you join the State of Texas CO-OP?

- **Get Best Value for Your Purchases** – Our purchasers competitively bid and award hundreds of contracts in accordance with state purchasing statutes and competitive bidding requirements. You reap the savings for your organization and ultimately for the citizens of Texas.
- **Save Valuable Time and Effort** – No bidding, just order from hundreds of established state contracts.
- **Search Thousands of Vendors** – Looking for something not on one of our negotiated contracts? Use our Centralized Master Bidder's List to identify vendors from our database of over 12,000 companies (including HUB). <http://www2.CPA.state.tx.us/cmb/cmbhub.html>
- **Post Bid and Award Notices on the Electronic State Business Daily** – As a CO-OP member, set up FREE password access to the Electronic State Business Daily (ESBD) where you can post your entity's solicitations to increase vendor participation and provide public notice of awards. <http://esbd.CPA.state.tx.us/>
- **Save Money on Travel** – Qualified CO-OP members may use the State Travel Management Program for discounted rates on rental cars and over 1,000 hotels.

If you have any questions or need more information about our program please feel free to e-mail [coop@cpa.state.tx.us](mailto:coop@cpa.state.tx.us) or call (512) 463-3368.



# State of Texas CO-OP Program

## Accessing the State of Texas CO-OP on the Internet

Go to the State of Texas CO-OP web site: <http://www.window.state.tx.us/coop>

- **CO-OP Forms Library:** This is the complete CO-OP forms library, to include the application, name change form, purchase order forms, and school bus specifications.
- **Term Contracts:** All CPA term contracts have been competitively bid, saving you valuable time. This is a complete numeric listing of all of the current CPA term contracts. To access the contract, click on the contract number. To use state term contracts please follow the ordering instructions on the contract. The state's online ordering system, TxSmartBuy will generate a state purchase order on your behalf, forwarding a copy to you and to the vendor. The vendor will then ship the merchandise and invoice your entity directly. CPA has awarded term contracts for many commodities and services, including:

- Copiers
- Vehicles
- Office Supplies
- Procurement Card Services
- Appliances
- Road and Highway Equipment
- Police Equipment
- Pharmaceuticals
- Cleaning Supplies
- Food

- **TXMAS Information:** This is a complete listing of the Texas Multiple Award Schedules (TXMAS). TXMAS contracts feature the most favored customer pricing and the possibility of negotiation. TXMAS can be used as alternative volume contracts if you cannot find the items you need on the CPA term contracts.
- **Managed Contracts:** Managed term contracts are established by TPASS, the Council on Competitive Government (CCG) or the Strategic Sourcing Division for unique items and allow you to order directly from the awarded contractor.
- **CMBL Search:** This feature enables you to access the state Centralized Master Bidders List to create a bid list by product/ service code. You may narrow the search by entering a county, city or zip code. This is a vendor list only. You should use this only as a vendor resource. You will need to follow your local bid requirements to purchase from these vendors.
- **State Travel Management Program:** Texas Government Code, Sections 2171.001-2171.055 extend the state travel management contracts to certain members of the State of Texas CO-OP program. Eligible entities include Municipalities, Counties, School Districts, Public Junior and Community Colleges, and Emergency Communication Districts, hospital districts and transit/transportation districts.





# State of Texas CO-OP Program

## State of Texas CO-OP Application

JAY TOUTOUNCHIAN

Name of Authorized Individual

(NOTE: This person is authorized to sign for purchases and will receive all correspondence from CPA. Additional authorized signers or Agents of Record may be listed on the resolution with the signatures documented at the bottom of the resolution.)

CITY OF CELINA

Organization/Qualified Entity Name

142 N. OHIO DR.

Address

CELINA, TX 75009

City, State, Zip Code

JTOUTOUNCHIAN@CELINA-TX.GOV

Email Address (More than one may be listed.)

972-382-2111

972-382-3879

Phone Number

Fax Number

The annual membership fee for participation in the State of Texas CO-OP is: **\$100.00 – FEE IS NON-REFUNDABLE**

**Please make checks payable to:**

**Texas Comptroller of Public Accounts**

**Please mail to:**

**Texas Comptroller of Public Accounts**

**P.O. Box 13186**

**Austin, TX 78711**

**PLEASE RETURN THIS FORM WITH PAYMENT  
AND ALL REQUIRED DOCUMENTS AND SIGNATURES**

Questions? Contact the CO-OP at (512) 463-3368 or at [coop@cpa.state.tx.us](mailto:coop@cpa.state.tx.us).

## **STAFF REPORT**

The City, along with approximately 164 other cities served by Atmos Energy Mid-Tex Division (“Atmos Mid-Tex” or “Company”), is a member of the Atmos Cities Steering Committee (“ACSC”). On or about July 15, 2013, Atmos Mid-Tex filed with the City an application to increase natural gas rates pursuant to the Rate Review Mechanism (“RRM”) tariff renewed by the City in 2013 as a continuation and refinement of the previous RRM rate review process. This is the first annual RRM filing under the renewed RRM tariff.

The Atmos Mid-Tex RRM filing sought a \$22.7 million rate increase system-wide based on an alleged test-year cost of service revenue deficiency of \$25.7 million. The City worked with ACSC to analyze the schedules and evidence offered by Atmos Mid-Tex to support its request to increase rates. The Ordinance and attached rate tariffs are the result of negotiations between ACSC and the Company to resolve issues raised by ACSC during the review and evaluation of Atmos Mid-Tex’s RRM filing.

The Ordinance resolves the Company’s RRM filing by authorizing additional revenues to the Company of \$16.6 million system-wide. For purposes of comparison, this negotiated result is about \$11 million *less* than what ACSC’s consultants calculated that Atmos would have been entitled to if Atmos had filed a case under the Gas Reliability Infrastructure Program (“GRIP”) rather than an RRM case. The settlement is expected to increase the average residential customer’s bill by approximately \$0.74 per month. An Average Bill Comparison of base rates has been prepared for residential, commercial, industrial, and transportation customers.

The ACSC Executive Committee and ACSC legal counsel recommend that all ACSC Cities adopt the Ordinance implementing the rate change.

### **RRM Background:**

The RRM tariff was originally approved by ACSC Cities as part of the settlement agreement to resolve the Atmos Mid-Tex 2007 system-wide rate filing at the Railroad Commission. In early 2013, the City adopted a renewed RRM tariff for an additional five years. Atmos Mid-Tex’s July 2013 filing was made pursuant to the renewed RRM tariff.

The RRM tariff and the process implementing that tariff were created collaboratively by ACSC and Atmos Mid-Tex as an alternative to the legislatively-authorized GRIP surcharge process. ACSC has opposed GRIP because it constitutes piecemeal ratemaking, does not allow any review of the reasonableness of Atmos’ expenditures, and does not allow participation by cities or recovery of cities’ rate case expenses. In contrast, the RRM process has allowed for a more comprehensive rate review and annual adjustment as a substitute for GRIP filings. ACSC’s consultants have calculated that had Atmos filed under the GRIP provisions, it would have received additional revenues from ratepayers in excess of \$28 million.

### **Purpose of the Ordinance:**

Rates cannot change without the adoption of rate ordinances by cities. No related matter is pending at the Railroad Commission. The purpose of the Ordinance is to approve rates

(shown on “Attachment A” to the Ordinance) that reflect the negotiated rate changes pursuant to the RRM process and to ratify the recommendation of the ACSC Executive Committee. **Please make sure that the tariffs are attached when the Ordinance is passed by the City Council.**

As a result of the negotiations, ACSC was able to reduce the Company’s requested \$22.7 million RRM increase to \$16.6 million. Approval of the Ordinance will result in the implementation of new rates that increase Atmos Mid-Tex’s revenues effective November 1, 2013.

#### **Reasons Justifying Approval of the Negotiated Resolution:**

Consultants working on behalf of ACSC Cities have investigated the support for the Company’s requested rate increase. While the evidence does not support the \$22.7 million increase requested by the Company, ACSC’s consultants agree that the Company can justify an increase in revenues of some lesser amount. The agreement on \$16.6 million is a compromise between the positions of the parties.

The alternative to a resolution of the RRM filing would be a GRIP filing by the Company, based upon the Railroad Commission’s decision in the 2012 rate case. A GRIP filing would entitle the Company to receive more than \$28 million in additional revenues, with ACSC being precluded from reviewing the reasonableness of the GRIP filing. The ACSC Executive Committee recommends that ACSC members take action to approve the Ordinance authorizing new rate tariffs.

#### **No Changes to Residential Customer Charges:**

For the first annual filing under the revised RRM tariff, the Company agreed to forgo any change to the residential customer charge. Therefore, for the 2013 RRM, the result of the filing will not increase the residential customer charge, and the entirety of the increase to the residential class will be applied to the commodity (natural gas consumption) component of rates.

#### **Explanation of “Be It Ordained” Paragraphs:**

1. This paragraph approves all findings in the Ordinance.
2. This section adopts the attached tariffs (“Attachment A”) in all respects and finds the rates set pursuant to the attached tariffs to be just, reasonable and in the public interest. Note that only new tariffs or existing tariffs being revised are attached to the Ordinance. Existing tariffs not being changed in any way are not attached to the Ordinance.
3. This section requires the Company to reimburse ACSC for reasonable ratemaking costs associated with reviewing and processing the RRM application.
4. This section repeals any resolution or ordinance that is inconsistent with this Ordinance.

5. This section finds that the meeting was conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

6. This section is a savings clause, which provides that if any section(s) is later found to be unconstitutional or invalid, that finding shall not affect, impair or invalidate the remaining provisions of this Ordinance. This section further directs that the remaining provisions of the Ordinance are to be interpreted as if the offending section or clause never existed.

7. This section is a “most favored nations” clause. It provides that if the Company settles with other parties on better terms than agreed to with the ACSC Cities, the ACSC Cities (including the City) will automatically receive the benefit of those better terms.

8. This section provides for an effective date upon passage.

9. This paragraph directs that a copy of the signed Ordinance be sent to a representative of the Company and legal counsel for ACSC.

**ORDINANCE NO. 2013-**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CELINA, TEXAS, APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2013 ANNUAL RATE REVIEW MECHANISM FILING IN ALL CITIES EXERCISING ORIGINAL JURISDICTION; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT AND FINDING THE RATES TO BE SET BY THE ATTACHED TARIFFS TO BE JUST AND REASONABLE; REQUIRING THE COMPANY TO REIMBURSE CITIES' REASONABLE RATEMAKING EXPENSES; REPEALING CONFLICTING RESOLUTIONS OR ORDINANCES; DETERMINING THAT THIS ORDINANCE WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; PROVIDING A MOST FAVORED NATIONS CLAUSE; AND REQUIRING DELIVERY OF THIS ORDINANCE TO THE COMPANY AND THE STEERING COMMITTEE'S LEGAL COUNSEL.**

WHEREAS, the City of Celina, Texas ("City") is a gas utility customer of Atmos Energy Corp., Mid-Tex Division ("Atmos Mid-Tex" or "Company"), and a regulatory authority with an interest in the rates and charges of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee ("ACSC"), a coalition of approximately 164 similarly situated cities served by Atmos Mid-Tex that have joined together to facilitate the review of and response to natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, pursuant to the terms of the agreement settling the Company's 2007 Statement of Intent to increase rates, ACSC Cities and the Company worked collaboratively to develop a Rate Review Mechanism ("RRM") tariff that allows for an expedited rate review process controlled in a three-year experiment by ACSC Cities as a substitute to the current Gas Reliability Infrastructure Program ("GRIP") process instituted by the Legislature; and

WHEREAS, the City took action in 2008 to approve a Settlement Agreement with Atmos Mid-Tex resolving the Company's 2007 rate case and authorizing the RRM tariff; and



WHEREAS, in 2013, ACSC and the Company negotiated a renewal of the RRM tariff process for an additional five years; and

WHEREAS, the City passed an ordinance renewing the RRM tariff process for the City for an additional five years; and

WHEREAS, the RRM renewal tariff contemplates reimbursement of ACSC Cities' reasonable expenses associated with RRM applications; and

WHEREAS, on or about July 15, 2013, the Company filed with the City its first annual RRM filing under the renewed RRM tariff, requesting to increase natural gas base rates by \$22.7 million; and

WHEREAS, ACSC coordinated its review of Atmos Mid-Tex's RRM filing through its Executive Committee, assisted by ACSC attorneys and consultants, to resolve issues identified by ACSC in the Company's RRM filing; and

WHEREAS, the ACSC Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve the attached rate tariffs ("Attachment A" to this Ordinance), which will increase the Company's revenues by \$16.6 million; and

WHEREAS, the attached tariffs implementing new rates are consistent with the negotiated resolution reached by ACSC Cities and are just, reasonable, and in the public interest;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CELINA, TEXAS:

Section 1. That the findings set forth in this Ordinance are hereby in all things approved.

Section 2. That the City Council finds the existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable and new tariffs which are attached hereto and incorporated herein as Attachment A, are just and reasonable and are hereby adopted.

Section 3. That Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC Cities in processing the Company's RRM application.

Section 4. That to the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Ordinance, it is hereby repealed.

Section 5. That the meeting at which this Ordinance was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 6. That if any one or more sections or clauses of this Ordinance is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance and the remaining provisions of the Ordinance shall be interpreted as if the offending section or clause never existed.

Section 7. That if ACSC determines any rates, revenues, terms and conditions, or benefits resulting from a Final Order or subsequent negotiated settlement approved in any proceeding addressing the issues raised in Atmos' 2013 RRM filing would be more beneficial to the ACSC Cities than the terms of the attached tariffs, then the more favorable rates, revenues, terms and conditions, or benefits shall additionally and automatically accrue to the ACSC Cities, including the City, without the need for City to take any further action. If this automatic adjustment occurs, Atmos Mid-Tex shall promptly thereafter file with the City an amended tariff documenting the adjustment to rates.

Section 8. That this Ordinance shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after November 1, 2013.

Section 9. That a copy of this Ordinance shall be sent to Atmos Mid-Tex, care of Chris Felan, Manager of Rates and Regulatory Affairs, at Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Geoffrey Gay, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., P.O. Box 1725, Austin, Texas 78767-1725.

PASSED AND APPROVED this 8th day of October, 2013.

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Mayor

ATTEST:

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City Secretary

APPROVED AS TO FORM:

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City Attorney

# **Attachment A**

Atmos Mid-Tex Tariffs  
Effective November 1, 2013

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>R – RESIDENTIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

**Application**

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 17.70 per month
Rider CEE Surcharge	\$ 0.02 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 17.72 per month</b>
Commodity Charge – All <u>Ccf</u>	\$0.05831 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

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<sup>1</sup> Reference Rider CEE - Conservation And Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2013.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>C – COMMERCIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

**Application**

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Bill	\$ 35.75 per month
Rider CEE Surcharge	\$ 0.10 per month <sup>1</sup>
<b>Total Customer Charge</b>	<b>\$ 35.85 per month</b>
Commodity Charge – All Ccf	\$ 0.06893 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

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<sup>1</sup> Reference Rider CEE - Conservation And Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2013.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

**Application**

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 620.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.2565 per MMBtu
Next 3,500 MMBtu	\$ 0.1879 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0403 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>I – INDUSTRIAL SALES</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

**Agreement**

An Agreement for Gas Service may be required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.



**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

**Application**

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

**Type of Service**

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

**Monthly Rate**

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

<b>Charge</b>	<b>Amount</b>
Customer Charge per Meter	\$ 620.00 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.2565 per MMBtu
Next 3,500 MMBtu	\$ 0.1879 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0403 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

**Imbalance Fees**

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

**Monthly Imbalance Fees**

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RATE SCHEDULE:</b>	<b>T – TRANSPORTATION</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

**Curtailment Overpull Fee**

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

**Replacement Index**

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**Agreement**

A transportation agreement is required.

**Notice**

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

**Special Conditions**

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

$i$  = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification

$WNAF_i$  = Weather Normalization Adjustment Factor for the  $i^{th}$  rate schedule or classification expressed in cents per Ccf

$R_i$  = Commodity Charge rate of temperature sensitive sales for the  $i^{th}$  schedule or classification.

$HSF_i$  = heat sensitive factor for the  $i^{th}$  schedule or classification divided by the average bill count in that class

$NDD$  = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.

$ADD$  = billing cycle actual heating degree days.

$BL_i$  = base load sales for the  $i^{th}$  schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the  $j$ th customer in  $i$ th rate schedule is computed as:

$$WNA_j = WNAF_i \times q_{ij}$$

Where  $q_{ij}$  is the relevant sales quantity for the  $j$ th customer in  $i$ th rate schedule.

**MID-TEX DIVISION  
ATMOS ENERGY CORPORATION**

<b>RIDER:</b>	<b>WNA – WEATHER NORMALIZATION ADJUSTMENT</b>	
<b>APPLICABLE TO:</b>	<b>ALL CUSTOMERS IN THE MID-TEX DIVISION EXCEPT THE CITY OF DALLAS AND UNINCORPORATED AREAS</b>	
<b>EFFECTIVE DATE:</b>	<b>Bills Rendered on or after 11/01/2013</b>	

**Base Use/Heat Use Factors**

<b>Weather Station</b>	<u><b>Residential</b></u>		<u><b>Commercial</b></u>	
	<b>Base use</b>	<b>Heat use</b>	<b>Base use</b>	<b>Heat use</b>
	<u><b>Ccf</b></u>	<u><b>Ccf/HDD</b></u>	<u><b>Ccf</b></u>	<u><b>Ccf/HDD</b></u>
Abilene	9.97	0.1318	96.50	0.5659
Austin	11.05	0.1262	189.59	0.7195
Dallas	13.13	0.1832	171.84	0.8797
Waco	9.78	0.1262	117.60	0.5774
Wichita Falls	10.99	0.1297	107.70	0.5041

**Weather Normalization Adjustment (WNA) Report**

On or before June 1 of each year, the company posts on its website at [atmosenergy.com/mtx-wna](http://atmosenergy.com/mtx-wna), in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and a Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.



## VOLUNTARY ANNEXATION APPLICATION

**Property Description:** Remainder, Vol. 3415 Pg. 98 **Survey Name and Abstract No.:** 262  
**Tract Number(s):** Tract II **Number of Acres:** 22.759  
**Number of People Living on Each Tract of Land (attach an additional sheet if necessary):** 0

**Current Property** William S. Mays  
**Owner's Name:** Marti M. Mays  
**Company:** \_\_\_\_\_  
**Address:** 6415 Chesley Ln  
**City, State, Zip:** Dallas Tx 75214  
**Phone#:** 972-941-8885  
**Fax #:** \_\_\_\_\_  
**E-Mail Address:** \_\_\_\_\_  
**Owners**  
**Signature:** [Signature]

**Representative's Name:** Angela Navarre  
**Company:** Andrews + Barth  
**Address:** 8235 Douglas Ave  
**City, State, Zip:** Dallas Tx 75225  
**Phone#:** 214-346-1197  
**Fax #:** \_\_\_\_\_  
**E-Mail Address:** anavarre@andrews-barth.com

### Submittal Requirements

- ☒ Application
- ☒ Application Fee -Minimum \$250.00 or actual costs
- ☒ Metes and bounds description of the property with a graphic exhibit. The metes and bounds description and the graphic exhibit must contain an original seal and signature of a registered professional land surveyor and shall be on an 8½" x 11" sheet of paper.
- ☒ An exhibit depicting the location of the property in location to the nearest existing or future major thoroughfare north, south, east, and west of the property.
- ☐ Properties within the Marilee Special Utility District (formerly Gunter Special Utility District) Water Certificate of Convenience and Necessity area are required to submit fees in accordance with the attached settlement agreement.

### TO BE COMPLETED BY PROPERTY OWNER OR REPRESENTATIVE

STATE OF TEXAS:

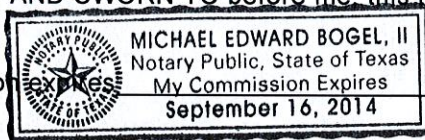
COUNTY OF COLLIN:

BEFORE ME, a Notary Public, on this day personally appeared William Mays the undersigned applicant, who, under oath, stated the following: "I hereby certify that I am the owner, or duly authorized agent of the owner, for the purposes of this application; that all information submitted herein is true and correct."

Owner, Applicant, or Representative [Signature]

SUBSCRIBED AND SWORN TO before me this the 9<sup>th</sup> day of August, 20 13

My Commission Expires



[Signature]  
Notary Public in & for the State of Texas

### OFFICE USE ONLY

Receipt #: \_\_\_\_\_

Check #: \_\_\_\_\_

Payor Name: \_\_\_\_\_

This application meets necessary requirements: \_\_\_\_\_

Signature

Date







## Memorandum

To: **The Honorable Mayor Sean Terry and the Celina City Council**  
CC: **Mike Foreman, City Manager**  
From: Ben Rodriguez - Planner  
Meeting Date: October 8, 2013  
Re: Conduct a public hearing to consider testimony and take action regarding a zoning text amendment which includes amending the City's Code of Ordinances, Chapter 14: Zoning, Article 14.03 Zoning Districts, Division 1. Generally, Section 14.03.019, MF1, Multiple - family residential- medium density - district, and Section 14.03.020, MF2, Multiple-family residential - high density - district.

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### **Action Requested:**

Conduct a public hearing to consider testimony and take action regarding a zoning text amendment which includes amending the City's Code of Ordinances, Chapter 14: Zoning, Article 14.03 Zoning Districts, Division 1. Generally, Section 14.03.019, MF1, Multiple - family residential- medium density - district, and Section 14.03.020, MF2, Multiple-family residential - high density - district.

### **Background Information:**

It has come to the attention of staff that the open space requirements within the MF1 and MF2 multi-family zoning districts needed clarification; additionally staff is proposing some minor changes which will promote a higher standard for multi-family developments, including the addition of architectural standards.

### **Financial Considerations:**

N/A

### **Legal Obligations and Review:**

- The notice for the public hearing was posted in the McKinney Courier Gazette, as required.
- The City Attorney has reviewed the proposed ordinance for form and content

### **Supporting Documents:**

- Proposed amendments

### **Board/Committee Recommendation:**

The Planning and Zoning Commission unanimously recommended their approval of the proposed amendment (5-0) at their regularly scheduled meeting on September 24, 2013.

### **Staff Recommendation:**

Staff recommends approval of the Item as presented.

Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 or by email at Brodriguez@celina-tx.gov.

**CITY OF CELINA, TEXAS**

**ORDINANCE 2013-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CELINA, TEXAS, AMENDING THE CITY'S CODE OF ORDINANCES, CHAPTER 14: ZONING, ARTICLE 14.03: ZONING DISTRICTS, DIVISION 1. GENERALLY, SECTION 14.03.019: MF1, MULTIPLE-FAMILY RESIDENTIAL- MEDIUM DENSITY- DISTRICT; SECTION 14.03.020: MF2, MULTIPLE-FAMILY RESIDENTIAL- HIGH DENSITY- DISTRICT; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FINDINGS; PROVIDING FOR AMENDMENT TO THE CODE OF ORDINANCES; PROVIDING A CUMULATIVE REPEALER CLAUSE; PROVIDING FOR SAVINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR PENALTY, PROVIDING FOR PUBLICATION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Celina is a home rule municipality located in Collin County and Denton County, Texas created in accordance with the provisions of the Texas Local Government Code, the Texas Constitution and operating pursuant to the enabling legislation of the state of Texas; and

**WHEREAS**, the City Council of the City of Celina, Texas is empowered under Local Government Code 54.001 to do all acts and make all regulations which may be necessary or expedient for the promotion of the public health, safety and general welfare; and

**WHEREAS**, Title 7 Chapter 211.003 of the Texas Local Government Code, empowers a municipality to, among other things, establish and amend zoning districts, classifications of land use, adopt a comprehensive plan to regulate the use of land and open spaces, adopt and amend zoning regulations, regulate population density, and regulate the use and location of buildings; and

**WHEREAS**, the City Council has considered, among other things, the character of the amendment with a view of encouraging the most appropriate use of land in the City, and

**WHEREAS**, the Planning and Zoning Commission of the City of Celina and the City Council of the City of Celina, in compliance with the laws of the State of Texas and the ordinances of the City of Celina, have given the requisite notices by publication and otherwise, and have held public hearings and afforded a full and fair hearing to all property owners generally and to all persons interested in and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, the City Council, has determined that adjusting its land use regulations regarding multi-family developments is necessary to promote responsible land and economic development, and to protect the public health and safety.



**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF CELINA, TEXAS**

**SECTION 1  
INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2  
FINDINGS**

After due deliberations the City Council has concluded that the adoption of this Ordinance is in the best interest of the City of Celina, Texas and of the public health, safety and welfare.

**SECTION 3  
AMENDMENTS**

3.01 That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.019, MF1, multiple-family residential - medium density – district, Subsection (d)(C)(6) shall be amended to read as follows:

“(6) Parking regulations.

(A) Number per unit.

- (i) 1.75 spaces per efficiency unit or one-bedroom unit.
- (ii) 2 spaces per two-bedroom unit.
- (iii) 2.5 spaces per three-bedroom unit.
- (iv) 3 spaces per unit with four or more bedrooms.

(B) Enclosed parking and density bonuses.

- (i) An increase in density of a total of up to 26 units per gross acre is permitted when at least 50% of the parking spaces are constructed as enclosed spaces.
- (ii) An increase in density of a total of up to 29 units per gross acre is permitted when 100% of the parking spaces are constructed as enclosed spaces.

(C) Standards

- 1. A paved walkway shall connect the front door of each ground floor unit to a parking area.
- 2. Boats, campers, trailers and other recreational vehicles shall be prohibited unless oversize parking areas are provided as part of the approved site plan. This parking area shall not be used to

- meet the minimum parking requirements and shall not be visible from a public street.
3. Parking is only allowed between the building and a public street when located at or beyond the required landscape buffer and screened with a headlight screen of earthen berms and/or a row of shrubs.
  4. Buildings with enclosed garages, when adjacent to a public street, must face garage doors internally to the development. Garage doors may not face a public street.
  5. Parking areas shall comply with the landscaping requirements specified in Section 14.05.086

(D) Other. Refer to article 14.05, division 2.”

- 3.02 That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.019, MF1, multiple-family residential - medium density – district, Subsection (e)(2) shall be amended to read as follows:

“ (2) Screening. Each refuse facility shall be screened on three sides from the view of a person(s) standing at ground level on the site or immediately adjoining property. Said screening [shall] consist of a solid screening device constructed of masonry materials not less than six feet in height, or by an enclosure within a building. A gate on the fourth side is required. Refuse containers shall be provided and maintained in a manner to satisfy local public health and sanitary regulations. Each refuse facility shall be located so as to provide safe and convenient pickup by refuse collection agencies.”

- 3.03 That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.019, MF1, multiple-family residential - medium density – district, Subsection (f)(2) shall be amended to read as follows:

“ (2) Specific criteria for usable open space. Areas provided as usable open space shall meet the following criteria:

(A) Individual usable open space areas shall be at least 20,000 square feet in size. Usable open space must be a minimum of 50 feet wide, and must have no slope greater than 10%. At the time of site plan approval, the commission may recommend, and the city council may allow, full or partial credit for open areas that exceed the 10% maximum slope if it is determined that such areas are environmentally or aesthetically significant and that their existence enhances the development or the surrounding area.

(B) Pools, tennis courts, walkways, patios and similar outdoor amenities may be located within areas designated as usable open space. Areas occupied by enclosed buildings, driveways, parking lots, overhead electrical transmission lines, drainage channels, detention areas, drainage easements,

and antennas may not be included in calculating usable open space. Gazebos and pavilions may be included in calculating usable open space.

(C) Within usable open space areas, there shall be at least one tree for every 1,000 square feet of space. New trees planted to meet this requirement shall be a minimum of three inches in caliper when measured at a height of 12 inches.”

3.04 That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.019, MF1, multiple-family residential - medium density – district, Subsection (g) shall be amended to read as follows:

“(g) Special requirements.

(1) Building facade review. Building facade (elevation) plans shall be submitted for commission review and approval by the city council along with the site plan. Facade plans shall be drawn to scale and clearly show how the building(s) will look, especially as viewed from the thoroughfares and collectors upon which the property faces or sides, and will portray a reasonably accurate depiction of the anticipated materials and colors to be used including percentages of the facade area that each material will encompass. The mayor/city administrator or his or her designee may, as deemed appropriate, require submission of additional information and materials, including actual samples of materials to be used, during the site plan review process.

(2) Single-family units. Single-family units constructed in this district shall conform to TH district or SF-7 district standards.

(3) On-site dwellings. Recreational vehicles, manufactured homes, travel trailers or motor homes may not be used for on-site dwelling purposes.

(4) Open storage. Open storage is prohibited.

(5) Units near fire lanes. The front door of each dwelling unit shall be no more than 150 feet from a fire lane (measured by an unobstructed pathway, or route, for fire hoses).

(6) Signage. All buildings containing residential units shall provide signage that clearly identifies the numbers (addresses) of the units within each building. Signage shall be visible from entrances into the complex or from vehicular drive aisles within the complex such that each individual unit is easy to locate by visitors, delivery persons, or emergency personnel. All signs must comply with all other applicable regulations.

(7) Lighting. All parking areas shall comply with section 14.05.229 of the Celina Code of Ordinances.

(8) Nonresidential uses. Site plan approval, as required by article 14.02, division 7, shall be required for any nonresidential use, nonresidential development shall conform to nonresidential development standards.

(9) Temporary facilities. There shall be no permanent use of temporary facilities or buildings.

(10) Roofs. Flat roofs are prohibited

(11) Architectural features.

All multifamily buildings must use four (4) or more of the following architectural features.

- a. Awnings/Canopies.
- b. Balconies (a minimum of twenty-five (25) square feet in size).
- c. Dormers.
- d. Offsets within each building (minimum twenty (20) feet to receive credit).
- e. Patio (a minimum of twenty-five (25) square feet in size).
- f. Porches (a minimum of twenty-five (25) square feet in size).
- g. Stoops (a minimum of two (2) feet tall by four (4) feet wide).
- h. Varied roof height in building (minimum ten (10) foot difference).
- i. Others as approved by the Director of Development Services.

(12) Mail areas. Mail rooms or mail kiosks shall be 100% masonry and constructed of the same materials as the main structure(s).

(13) Stairs. All stairs (except entry stairs and stoops to individual units and shared hallways) and elevated walkways shall be screened with architectural features to avoid a direct view of a stairwell from public streets and open space.

(15) Other regulations. Refer to article 14.05, development standards and use regulations.”

3.05 That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.020, MF2, multiple-family residential - high density – district, Subsection (d)(C)(6) shall be amended to read as follows:

“ (6) Parking regulations.

(A) Number per unit.

- (i) 1.75 spaces per efficiency unit or one-bedroom unit.
- (ii) 2 spaces per two-bedroom unit.

- (iii) 2.5 spaces per three-bedroom unit.
- (iv) 3 spaces per unit with four or more bedrooms.

(B) Enclosed parking and density bonuses.

- (i) An increase in density of a total of up to 26 units per gross acre is permitted when at least 50% of the parking spaces are constructed as enclosed spaces.
- (ii) An increase in density of a total of up to 29 units per gross acre is permitted when 100% of the parking spaces are constructed as enclosed spaces.

(C) Standards

- 1. A paved walkway shall connect the front door of each ground floor unit to a parking area.
- 2. Boats, campers, trailers and other recreational vehicles shall be prohibited unless oversize parking areas are provided as part of the approved site plan. This parking area shall not be used to meet the minimum parking requirements and shall not be visible from a public street.
- 3. Parking is only allowed between the building and a public street when located at or beyond the required landscape buffer and screened with a headlight screen of earthen berms and/or a row of shrubs.
- 4. Buildings with enclosed garages, when adjacent to a public street, must face garage doors internally to the development. Garage doors may not face a public street.
- 5. Parking areas shall comply with the landscaping requirements specified in Section 14.05.086

(D) Other. Refer to article 14.05, division 2. “

3.06 That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.020, MF2, multiple-family residential - high density – district, Subsection (e)(2) shall be amended to read as follows:

- “ (2) Screening. Each refuse facility shall be screened on three sides from the view of a person(s) standing at ground level on the site or immediately adjoining property. Said screening [shall] consist of a solid screening device constructed of masonry materials and not less than six feet in height, or by an enclosure within a building. A solid metal gate on the fourth side is required. Refuse containers shall be provided and maintained in a manner to satisfy local public health and sanitary

regulations. Each refuse facility shall be located so as to provide safe and convenient pickup by refuse collection agencies. “

3.07

That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.020, MF2, multiple-family residential - high density – district, Subsection (f) (2) shall be amended to read as follows:

“ (2) Specific criteria for usable open space. Areas provided as usable open space shall meet the following criteria:

- (A) Individual usable open space areas shall be at least 20,000 square feet in size. Usable open space must be a minimum of 50 feet wide, and must have no slope greater than 10%. At the time of site plan approval, the commission may recommend, and the city council may allow, full or partial credit for open areas that exceed the 10% maximum slope if it is determined that such areas are environmentally or aesthetically significant and that their existence enhances the development or the surrounding area.
- (B) Within usable open space areas, there shall be at least one tree for every 1,000 square feet of space. New trees planted to meet this requirement shall be a minimum of three inches in caliper when measured at a height of 12 inches.
- (C) Pools, tennis courts, walkways, patios and similar outdoor amenities may be located within areas designated as usable open space. Areas occupied by enclosed buildings, driveways, parking lots, overhead electrical transmission lines, drainage channels, detention areas, drainage easements, and antennas may not be included in calculating usable open space. Gazebos and pavilions may be included in calculating usable open space.”

3.08

That the Celina Code of Ordinances, Chapter 14: Zoning; Article 14.03: Zoning Districts; Division 1. Generally; Section 14.03.020, MF2, multiple-family residential - high density – district, Subsection (g) shall be amended to read as follows:

“ (g) Special requirements.

- (1) Building facade review. Building facade (elevation) plans shall be submitted for commission review and approval by the city council along with the site plan. Facade plans shall be drawn to scale and clearly show how the building(s) will look, especially as viewed from the thoroughfares and collectors upon which the property faces or sides, and will portray a reasonably accurate depiction of the anticipated materials and colors to be

used including percentages of the facade area that each material will encompass. The mayor/city administrator or his or her designee may, as deemed appropriate, require submission of additional information and materials, including actual samples of materials to be used, during the site plan review process.

(2) Single-family units. Single-family units constructed in this district shall conform to TH district or SF-7 district standards.

(3) On-site dwellings. Recreational vehicles, manufactured homes, travel trailers or motor homes may not be used for on-site dwelling purposes.

(4) Open storage. Open storage is prohibited.

(5) Units near fire lanes. The front door of each dwelling unit shall be no more than 150 feet from a fire lane (measured by an unobstructed pathway, or route, for fire hoses).

(6) Signage. All buildings containing residential units shall provide signage that clearly identifies the numbers (addresses) of the units within each building. Signage shall be visible from entrances into the complex or from vehicular drive aisles within the complex such that each individual unit is easy to locate by visitors, delivery persons, or emergency personnel. All signs must comply with all other applicable regulations.

(7) Lighting. All parking areas shall Comply with section 14.05.229 of the Celina Code of Ordinances.

(8) Nonresidential uses. Site plan approval, as required by article 14.02, division 7, shall be required for any nonresidential use, nonresidential development shall conform to nonresidential development standards.

(9) Temporary facilities. There shall be no permanent use of temporary facilities or buildings.

(10) Roofs. Flat roofs are prohibited

(11) Architectural features

All multifamily buildings must use four (4) or more of the following architectural features.

- a. Awnings/Canopies
- b. Balconies (a minimum of twenty-five (25) square feet in size)
- c. Dormers

- d. Offsets within each building (minimum twenty (20) feet to receive credit)
- e. Patio (a minimum of twenty-five (25) square feet in size)
- f. Porches (a minimum of twenty-five (25) square feet in size)
- g. Stoops (a minimum of two (2) feet tall by four (4) feet wide)
- h. Varied roof height in building (minimum ten (10) foot difference)
- ii. Others as approved by the Director of Development Services

(12) Mail areas. Mail rooms or mail kiosks shall be 100% masonry and constructed of the same materials as the main structure(s).

(13) Stairs. All stairs (except entry stairs and stoops to individual units and shared hallways) and elevated walkways shall be screened with architectural features to avoid a direct view of a stairwell from public streets and open space.

(14) Parking.

- a. A paved walkway shall connect the front door of each ground floor unit to a parking area.
- b. Boats, campers, trailers and other recreational vehicles shall be prohibited unless oversize parking areas are provided as part of the approved site plan. This parking area shall not be used to meet the minimum parking requirements and shall not be visible from a public street.
- c. Parking is only allowed between the building and a public street when located at or beyond the required landscape buffer and screened with a headlight screen of earthen berms and/or a row of shrubs.
- d. Buildings with enclosed garages, when adjacent to a public street, must face garage doors internally to the development. Garage doors may not face a public street.
- e. Parking areas shall comply with the landscaping requirements specified in Section 14.05.086

(15) Other regulations. Refer to article 14.05, development standards and use regulations.”

All other articles, chapters, sections, paragraphs, sentences, phrases, charts, definitions and words are not amended but are hereby ratified and affirmed.



**SECTION 4**  
**CUMULATIVE REPEALER CLAUSE**

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances, or parts thereof, in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such other Ordinances on this date of adoption of this Ordinance shall continue to be governed by the provisions of such Ordinance and for that purpose the Ordinance shall remain in full force and effect.

**SECTION 5**  
**SAVINGS CLAUSE**

All rights and remedies of the City of Celina, Texas are expressly saved as to any and all violations of the provisions of any other ordinance affecting zoning which have secured at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances same shall not be affected by this Ordinance but may be prosecuted until final disposition by the court.

**SECTION 6**  
**SEVERABILITY**

The provisions of the Ordinance are severable. However, in the event this Ordinance or any procedure provided in this Ordinance becomes unlawful, or is declared or determined by a judicial, administrative or legislative authority exercising its jurisdiction to be excessive, unenforceable, void, illegal or otherwise inapplicable, in whole or in part, the remaining and lawful provisions shall be of full force and effect and the City shall promptly promulgate new revised provisions in compliance with the authority's decisions or enactment.

**SECTION 7**  
**PENALTY**

Any person, firm or corporation violating any of the provisions or terms of this ordinance or of the Code of Ordinances as amended hereby, shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Celina, and upon conviction shall be punished by a fine not to exceed Two Thousand Dollars (\$2,000) for each offense, and a separate offense shall be deemed committed upon each day during or on which a violation occurs and continues.

If the governing body of the City of Celina determines that a violation of this Ordinance has occurred, the City of Celina may bring suit in district court to enjoin the person, firm, partnership, corporation, or association from engaging in the prohibited activity.

**SECTION 8**  
**PUBLICATION CLAUSE**

The City Secretary of the City of Celina is hereby directed to publish in the Official Newspaper of the City of Celina the Caption, and Effective Date Clause of this Ordinance as required by Section 52.013 of the Local Government Code.

**SECTION 9**  
**ENGROSSMENT AND ENROLLMENT**

The City Secretary is hereby directed to engross and enroll this Ordinance by copying the descriptive Caption in the minutes of the City Council and by filing this Ordinance in the Ordinance records of the City.

**SECTION 10**  
**EFFECTIVE DATE**

This Ordinance shall become effective from and after its date of passage in accordance with law.

**AND IT IS SO ORDAINED.**

**PASSED AND APPROVED** by the City Council of the City of Celina, Texas this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Sean Terry, Mayor  
City of Celina, Texas

ATTEST:

\_\_\_\_\_  
Vicki Faulkner, City Secretary  
City of Celina, Texas

[SEAL]

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney  
City of Celina, Texas



## Memorandum

**To:** The Honorable Mayor Sean Terry and the Celina City Council  
**CC:** Mike Foreman, City Manager  
**From:** Ben Rodriguez - Planner  
**Meeting Date:** October 8, 2013  
**Re:** Conduct a public hearing to consider testimony and take action regarding CUP-13-01 a Conditional Use Permit request for a winery, for the property known as Block 6, Lots 1,2,3,4, and 5, of the Original Donation of the City of Celina, Texas, situated in the John Willock Survey, Abstract No. 975, being 0.225 acres in Collin County, Texas and is more commonly known as 132 N. Louisiana St.

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### **Action Requested:**

Conduct a public hearing to consider testimony and take action regarding CUP-13-01 a Conditional Use Permit request for a winery, for the property known as Block 6, Lots 1,2,3,4, and 5, of the Original Donation of the City of Celina, Texas, situated in the John Willock Survey, Abstract No. 975, being 0.225 acres in Collin County, Texas and is more commonly known as 132 N. Louisiana St.

### **Background Information:**

In December 2012 the Planning and Zoning Commission recommended approval on adding wineries to the list of conditional uses in the Historic "HD", Heavy Industrial "HI" and Light Industrial "I-1" districts, upon the approval of a Conditional Use Permit.

The City Council voted unanimously to add wineries to the list of Conditional uses in the Historic "HD", Heavy Industrial "HI" and Light Industrial "I-1" Districts upon the approval on a Conditional Use Permit at its regularly scheduled January 14, 2013 meeting.

Staff received an application requesting a Conditional Use Permit for a winery at 132 N. Louisiana St., the applicant is proposing the establishment of a winery and banquet hall with catering, no on site food preparation is being proposed at this time. If the applicant wishes to conduct on site food preparation in the future it will require a modification to their proposed floor plan.

The applicant is proposing that the site be open to the public, and has stated that they will be holding wine tasting events on site, and plans to hold annual grape stomping events.

### **Financial Considerations:**

N/A

### **Legal Obligations and Review:**

The notice for the public hearing was posted in the McKinney Courier Gazette.

The required signage advertising the public hearing was in place on September 14, 2013.

The proposed site is located outside of the required notification distances specified in section 4.02.002 governing the sale of alcohol near churches, schools, hospitals and daycare facilities.

**Supporting Documents:**

- Floor Plan.

**Board/Committee Recommendation:**

The Planning and Zoning Commission recommended their approval of the conditional use permit (4-1) at their regularly scheduled meeting on September 24, 2013.

**Staff Recommendation:**

Staff Recommends approval of the Conditional Use Permit.

Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 or by email at Brodriguez@celina-tx.gov.

**CITY OF CELINA, TEXAS**

**ORDINANCE 2013-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CELINA ISSUING A CONDITIONAL USE PERMIT IN ACCORDANCE WITH THE CITY'S CODE OF ORDINANCES, CHAPTER 160: ZONING, SECTION 160.06 CONDITIONAL USES, BY GRANTING CONDITIONAL USE PERMIT. FOR A WINERY IN A DISTRICT ZONED "HD" HISTORIC DOWNTOWN DISTRICT AT THE LOCATION COMMONLY KNOWN AS LOTS 1,2,3,4,5 OF BLOCK 6 OF THE ORIGINAL DONATION OF THE CITY OF CELINA IN COLLIN COUNTY, TEXAS; CITING REGULATIONS, CONDITIONS, RESTRICTIONS AND SAFEGUARDS IMPOSED HEREIN; AMENDING THE OFFICIAL ZONING MAP; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR COMPLIANCE WITH THE CITY'S COMPREHENSIVE ZONING ORDINANCE; PROVIDING A PENALTY NOT TO EXCEED \$2,000.00 AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES AND INCLUDING PROVISIONS FOR THE AUTHORIZATION TO SEEK INJUNCTIVE RELIEF TO ENJOIN VIOLATIONS WHICH CONSTITUTE AN IMMINENT HAZARD OR DANGER TO PUBLIC HEALTH AND SAFETY; PROVIDING A CUMULATIVE REPEALER CLAUSE; PROVIDING FOR SAVINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Celina is a home rule municipality located in Collin County and Denton County, Texas created in accordance with the provisions of the Texas Local Government Code, the Texas Constitution and operating pursuant to the enabling legislation of the state of Texas; and

**WHEREAS**, the City Council of the City of Celina, Texas is empowered under Local Government Code 54.001 to do all acts and make all regulations which may be necessary or expedient for the promotion of the public health, safety and general welfare; and

**WHEREAS**, Title 7, Chapter 211.003 of the Texas Local Government Code, empowers a municipality to, among other things, establish and amend zoning districts, classifications of land use, adopt a comprehensive plan to regulate the use of land and open spaces, adopt and amend zoning regulations, regulate population density, and regulate the use and location of buildings; and

**WHEREAS**, Carmela Winery, LLP has submitted an application for a Conditional Use Permit to allow the operation of a winery at 14 N. Louisiana Street.

**WHEREAS**, the City Council of the City of Celina, Texas, at a public hearing called by the City Council did consider the following factors in making a determination as to whether this requested conditional use permit should be granted or denied: that the establishment, maintenance, or operation of the conditional use will not be materially detrimental to or endanger the public health, safety, or general welfare; that the uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by the establishment, maintenance, or operation of the conditional use; that the establishment of the conditional use will not significantly impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district; that adequate utilities, access roads, drainage and other necessary site improvements have been or are being provided; that adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets; and that the conditional use shall conform to all applicable yard area regulations of the district in which it is located.

**WHEREAS**, the Planning and Zoning Commission of the City of Celina and the City Council of the City of Celina, in compliance with the laws of the State of Texas and the ordinances of the City of Celina, have given the requisite notices by publication and otherwise, and have held public hearings and afforded a full and fair hearing to all property owners generally and to all persons interested in and situated in the affected area and in the vicinity thereof; and

**WHEREAS**, the City Council of the City of Celina, Texas, further considered among other things the character of the existing zoning district and its peculiar suitability for particular uses and with the view to conserve the value of buildings and encourage the most appropriate use of land throughout this City; and

**WHEREAS**, the City Council of the City of Celina, Texas, does find that the zoning changes do not unreasonably invade the rights of those who bought or improved property with reference to the classification which existed at the time their original investment was made; and

**WHEREAS**, the City Council of the City of Celina, Texas, has determined that there is a necessity and need for this conditional use permit and, feels that the issuance of this conditional use permit for the particular piece of property is needed, is called for, and is in the best interest of the public at large, the citizens of the City of Celina, Texas, and helps promote the general health, safety and welfare of this community.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CELINA, TEXAS:**

**SECTION 1**  
**INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2**  
**APPLICABLE REGULATIONS**

- 2.01 That the City does hereby issue a conditional use permit to Carmela Winery, LLP in accordance with Section 160.06 of the City's Code of Ordinances Chapter 160: Zoning, by granting a Conditional Use Permit for a Winery within the following described property commonly known as: 132 N. Louisiana Street, Lots 1,2,3,4 and 5, Block 6, of Original Donation, of the City of Celina in Collin County, Texas Situated in the John Willock Survey, Abstract No. 975 and all other conditions, restrictions, and safeguards imposed herein, including but not limited to the following:
1. This Conditional Use Permit authorizes the establishment of a Winery, and banquet hall with catering, No on site food preparation is allowed as per the submitted floor plan attached as "Exhibit A";
  2. On site food preparation will require the submittal of a revised floor plan.
- 2.02 No person or entity shall acquire any vested interest in this ordinance or any regulation contained herein. This ordinance and any regulations contained herein may be amended or repealed by the City Council.
- 2.03 That in all other respects the use of the tract or tracts of land herein above described shall be subject to all the applicable regulations contained in said City of Celina zoning ordinance and all other applicable and pertinent ordinances of the City of Celina, Texas.

**SECTION 3**  
**ZONING MAP REVISED**

The City Manager or his/her designee for the City of Celina is hereby directed to mark and indicate on the official Zoning District Map of the City the conditional use herein granted.

**SECTION 4**  
**CUMULATIVE REPEALER CLAUSE**

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances, or parts thereof, in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such other Ordinances on this date of adoption of this Ordinance shall continue to be governed by the provisions of such Ordinance and for that purpose the Ordinance shall remain in full force and effect.

**SECTION 5**  
**SAVINGS CLAUSE**

All rights and remedies of the City of Celina, Texas are expressly saved as to any and all violations of the provisions of any other ordinance affecting zoning which have secured at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances same shall not be affected by this Ordinance but may be prosecuted until final disposition by the court.

**SECTION 6**  
**SEVERABILITY**

The provisions of the Ordinance are severable. However, in the event this Ordinance or any procedure provided in this Ordinance becomes unlawful, or is declared or determined by a judicial, administrative or legislative authority exercising its jurisdiction to be excessive, unenforceable, void, illegal or otherwise inapplicable, in whole or in part, the remaining and lawful provisions shall be of full force and effect and the City shall promptly promulgate new revised provisions in compliance with the authority's decisions or enactment.

**SECTION 7**  
**PENALTY**

Any person, firm or corporation violating any of the provisions or terms of this ordinance or of the Code of Ordinances as amended hereby, shall be subject to the same penalty as provided for in the Code of Ordinances of the City of Celina, and upon conviction shall be punished by a fine not to exceed Two Thousand Dollars (\$2,000) for each offense, and a separate offense shall be deemed committed upon each day during or on which a violation occurs and continues.

If the governing body of the City of Celina determines that a violation of this Ordinance has occurred, the City of Celina may bring suit in district court to enjoin the person, firm, partnership, corporation, or association from engaging in the prohibited activity.

**SECTION 8**  
**PUBLICATION CLAUSE**

The City Secretary of the City of Celina is hereby directed to publish in the Official Newspaper of the City of Celina the Caption, and Effective Date Clause of this Ordinance as required by Section 52.013 of the Local Government Code.

**SECTION 9**  
**ENGROSSMENT AND ENROLLMENT**

The City Secretary is hereby directed to engross and enroll this Ordinance by copying the descriptive Caption in the minutes of the City Council and by filing this Ordinance in the Ordinance records of the City.



**SECTION 10**  
**EFFECTIVE DATE**

This Ordinance shall become effective from and after its date of passage in accordance with law.

**AND IT IS SO ORDAINED.**

**PASSED AND APPROVED** by the City Council of the City of Celina, Texas \_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Sean Terry, Mayor  
City of Celina, Texas

ATTEST:

\_\_\_\_\_  
Vicki Faulkner, City Secretary  
City of Celina, Texas

[SEAL]

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney  
City of Celina, Texas

# “Exhibit A”



Request for Approvals  
Carmela Winery, LLC

## Building Sketch

132 N. LOUISIANA  
CELINA, TX  
"THE ANVIL BUILDING"



Copyright © 2013 Carmela Winery, LLC. Proprietary & Confidential.  
Not for distribution or use beyond intended recipient.

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## Memorandum

To: **The Honorable Mayor Sean Terry and the Celina City Council**  
CC: **Mike Foreman, City Manager**  
From: Ben Rodriguez - Planner  
Meeting Date: October 8, 2013  
Re: Consider and act on an ordinance establishing a hotel occupancy tax.

---

### **Action Requested:**

Consider and act on an ordinance establishing a hotel occupancy tax.

### **Background Information:**

The local hotel occupancy tax is a tax of up to 7% levied on all hotel guests paying over \$2 dollars per night for a room. All money generated by the tax must be used to directly enhance and promote tourism and the convention and hotel industry. State law allows municipalities to levy the hotel occupancy tax within their extraterritorial jurisdiction so long as the total combined state, county, and city tax rate does not exceed 15%.

There are nine categories of expenditure that the state has deemed to be appropriate uses of hotel occupancy tax funds including:

- Funding the establishment, improvement, or maintenance of a convention center or visitor information center.
- Paying the administrative costs for facilitating convention registrations.
- Paying for advertising, solicitations, and promotions that attract tourists and convention delegates to the city or its vicinity.
- Expenditures that promote the arts.
- Funding historical restoration or preservation programs.
- In some instances, funding the enhancement or upgrading of existing sports facilities or sports fields.
- Funding transportation systems for tourists.
- Signage directing tourists to sights and attractions that are visited frequently by hotel guests.

### **Financial Considerations:**

Staff is proposing the establishment of a 7% hotel occupancy tax rate to be collected within the City's corporate limits and its extraterritorial jurisdiction.

### **Legal Obligations and Review:**

- The City Attorney has reviewed the proposed ordinance for form and content

### **Supporting Documents:**

- Proposed Ordinance

**Board/Committee Recommendation:**

N/A

**Staff Recommendation:**

Staff recommends approval of the Item as presented.

Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 or by email at Brodriguez@celina-tx.gov.

**CITY OF CELINA, TEXAS**

**ORDINANCE NO. 2013-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CELINA, TEXAS AMENDING THE CITY'S CODE OF ORDINANCES, CHAPTER 11: TAXATION TO ADD A NEW ARTICLE 11.04 TO BE ENTITLED HOTEL OCCUPANCY TAX; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FINDINGS; PROVIDING FOR AMENDMENT TO THE CODE OF ORDINANCES; PROVIDING A CUMULATIVE REPEALER CLAUSE; PROVIDING FOR SAVINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR A PENALTY, PROVIDING FOR PUBLICATION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Celina is a home rule municipality located in Collin County and Denton County, Texas created in accordance with the provisions of the Texas Local Government Code, the Texas Constitution and operating pursuant to the enabling legislation of the state of Texas; and

**WHEREAS**, Chapter 351 of the Texas Tax Code sets forth the authority of the City to levy by ordinance a hotel occupancy tax; and

**WHEREAS**, the City desires to enact a Hotel Occupancy Tax within the corporate limits and extraterritorial jurisdiction of the City.

**WHEREAS**, the City Council has determined that certain improvements which may be funded by the proceeds from such tax will provide substantial benefits to the City's residents and visitors.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CELINA, TEXAS:**

**SECTION 1**  
**INCORPORATION OF PREMISES**

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2**  
**FINDINGS**

After due deliberations the City Council has concluded that the adoption of this Ordinance is in the best interest of the City of Celina, Texas and of the public health, safety and welfare.

### **SECTION 3** **AMENDMENT**

3.01 That the Celina Code of Ordinances, Chapter 11: Taxation is hereby amended by adding a new Article 11.04 entitled Hotel Occupancy Tax which shall read as follows:

#### **“Article 11.04 Hotel Occupancy Tax**

##### **Section 11.04.001 Definitions**

Consideration means the cost of the room, sleeping space, bed or other facilities in such hotel and shall not include the cost of any food served or personal services rendered to the occupant of such room or space not related to the cleaning and readying of such room or space for occupancy thereof by any other governmental agency.

Hotel means a building or facility in which members of the public may obtain sleeping accommodations for consideration. The term includes a hotel, motel, tourist home, tourist house, tourist court, lodging house, inn, rooming house, bed and breakfast or other building where space is furnished for consideration. The term does not include a hospital, sanitarium, nursing home or a dormitory or housing facility owned or leased and operated by an institution of higher education or a private or independent institution of higher education, as defined by the State of Texas Education Code, used by the institution for the purpose of providing sleeping accommodations for persons engaged in an educational program or activity at the institution.

Occupancy means the use, possession, or right to use or possess any room or rooms, or sleeping space or facility in a hotel under any lease, concession, permit, right of access, license, contract or agreement.

Occupant means anyone, who, for a consideration, for any purpose, uses, possesses, or has a right to use or possess any room or rooms, or sleeping space or facility in a hotel under any lease, concession, permit, right of access, license, contract or agreement.

Permanent resident means any occupant who has or shall have the right to occupancy of any room or rooms, or sleeping space or facility in a hotel for at least 30 consecutive days, so long as there is no interruption in payment for the period.

Person means any individual, partnership, company, corporation, association, or other legal entity owning, operating, managing or controlling any hotel.

Quarterly period means the regular calendar quarters of the year. The first quarter being the months of January, February, and March; the second quarter being the months of April, May and June; the third quarter being the months of July, August and September; and the fourth quarter being the months of October, November and December.

#### **Section 11.04.002 Tax Levy**

- (a) There is hereby levied a tax upon the occupant of any room or space furnished by any hotel within the City where such costs of occupancy is at the rate of two dollars (\$2.00) or more per day, such tax to be equal to seven percent (7%) of the consideration paid by the occupant of such room, space or facility to such hotel.
- (b) Such tax shall apply equally to hotels within the corporate limits of the City and to hotels in the extraterritorial jurisdiction (ETJ) of the City pursuant to state law, provided that the combined rate of state, county, and municipal hotel occupancy taxes in the ETJ shall not exceed fifteen percent (15%) of the price for a room in a hotel, as provided by Texas Tax Code, Section 351.0025.
- (c) The person required to collect the tax set forth in subsection (a) of this section may deduct and withhold from the person's payment to the City, as reimbursement for the cost of collecting the tax, an amount not to exceed one percent (1%) of the tax due and required to be reported to the City. If taxes due under this ordinance are not paid to the City within the time required or if the person required to file a report fails to file the report when due, the person forfeits the claim to the reimbursement that could have been taken if the tax had been paid or the report filed when due.
- (d) All persons, organizations and entities specified in Subchapter (C) of Chapter 351 of the Texas Tax Code, as amended, are exempt from the payment of the tax imposed under the Section.
- (e) All revenue derived from the occupancy tax imposed in subsection (a) of this section, except the one percent, which may be withheld under subsection (c) of this section, will be used only for those purposes permitted by law, as set forth in Chapter 351 of the Texas Tax Code.

#### **Section 11.04.003 Collection**

Every person owning, operating, managing or controlling any hotel shall collect the tax imposed in Section 11.04.002 for the City. The failure of the person, firm or corporation owning, operating, managing or controlling said hotel, to collect sufficient monies from occupants to satisfy and tax shall not excuse the obligation to pay said tax to the City. Any person who receives or collects hotel tax from an occupant shall hold the amount so collected in trust for the benefit of the City and is liable to the City for the full amount collected plus any accrued penalties and interest of the amount collected.

#### **Section 11.04.004 Reports**

On the last day of the month following each quarterly period, every person required in Section 11.04.002 to collect the tax imposed on the City's behalf shall file a report with the City Manager showing the consideration paid for all occupancies in the preceding

quarter, the amount of the tax due on such occupancies, and any other information as the City Manager may reasonably require. Such person shall pay the amount of tax due from occupants during the period of the report at the time of filing the report. There shall also be furnished at the time of such report and payment, a copy of the State of Texas Hotel Occupancy Tax Report(s) for the corresponding period.

#### **Section 11.04.005 Rules and Regulations**

The City Manager shall have the power to make such rules and regulations as are necessary to effectively collect the tax levied in this ordinance, and shall upon reasonable notice have access to books and records necessary to enable the City Manager to determine the correctness of any report filed as required by this ordinance and the amount of taxes due under the provisions of this ordinance.

#### **Section 11.04.006 Penalties**

If any person shall fail to collect the tax imposed in this article, or shall fail to file a report as required in this ordinance, or shall fail to pay the City of Celina the tax as imposed in this ordinance when such report for payment is due, or shall file a false report, then such person shall be deemed guilty of a misdemeanor and upon conviction be punished by a fine not to exceed five hundred dollars (\$500.00). In addition, such person who fails to remit the tax imposed by this article within the time required shall pay a fee of ten percent (10%) of the total amount of the tax owed, and after the first 30 days shall pay an additional five percent (5%) of the total amount of the tax owed. Delinquent taxes shall draw daily interest at the rate of ten percent per annum beginning 30 days from the date due on the tax imposed by this article.

The attorney acting for the City may bring suit against a person who is required to collect the hotel occupancy tax and pay the collections over to the City, and who has failed to file a tax report or pay the tax when due, to collect the delinquent taxes, or to enjoin the person from operating a hotel in the City until the tax is paid or the report filed, as applicable, as provided by a court order. In addition to the amount of any tax owed, the person is liable to the City for reasonable attorney fees, the costs of an audit conducted as determined by the City using a reasonable rate if the tax has been delinquent for at least two complete City fiscal quarters at the time the audit is conducted.

### **SECTION 4** **CUMULATIVE REPEALER**

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances, or parts thereof, in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such other Ordinances on this date of adoption of this Ordinance shall continue to be governed by the



provisions of such Ordinance and for that purpose the Ordinance shall remain in full force and effect.

#### **SECTION 5** **SAVINGS**

All rights and remedies of the City of Celina, Texas are expressly saved as to any and all violations of this provision of any other ordinance affecting the City's Code of Ordinances, "Chapter 11: Taxation" which have secured at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances same shall not be affected by this Ordinance but maybe prosecuted until final disposition by the court.

#### **SECTION 6** **SEVERABILITY**

The provisions of the Ordinance are severable. However, in the event this Ordinance or any procedure provided in this Ordinance becomes unlawful, or is declared or determined by a judicial, administrative or legislative authority exercising its jurisdiction to be excessive, unenforceable, void, illegal or otherwise inapplicable, in whole or in part, the remaining and lawful provisions shall be of full force and effect and the City shall promptly promulgate new revised provisions in compliance with the authority's decisions or enactment.

#### **SECTION 7** **PUBLICATION**

The City Secretary of the City of Celina is hereby directed to publish in the Official Newspaper of the City of Celina the Caption and Effective Date of this Ordinance as required by Section 52.013 of the Local Government Code.

#### **SECTION 8** **ENGROSSMENT AND ENROLLMENT**

The City Secretary is hereby directed to engross and enroll this Ordinance by copying the descriptive caption in the minutes of the City Council and by filing this Ordinance in the Ordinance records of the City.

#### **SECTION 9** **EFFECTIVE DATE**

This Ordinance shall become effective from and after its date of passage in accordance with law.

**AND IT IS SO ORDAINED.**

**PASSED AND APPROVED** by the City Council of the City of Celina, Texas this \_\_\_\_\_ day of September 2013.

\_\_\_\_\_  
Sean Terry, Mayor  
City of Celina, Texas

ATTEST:

\_\_\_\_\_  
Vicki Faulkner, City Secretary  
City of Celina, Texas

[SEAL]

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney  
City of Celina, Texas

RESOLUTION NO. 2013- R

A RESOLUTION DECLARING EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT

WHEREAS, the City of Celina, Texas (the “Issuer”) intends to issue debt for (i) the building of a fire station for the fire department, (ii) acquisition of advanced metering infrastructure for the water and wastewater departments, (iii) the acquisition of vehicles for the police department, (iv) the acquisition of equipment for the parks department, (v) acquisition of vehicles for the public works department and (vi) acquisition of equipment for the streets department (collectively, the “Projects”) and further intends to make certain capital expenditures with respect to the Projects and currently desires and expects to reimburse the capital expenditures with proceeds of such debt;

WHEREAS, under Treas. Reg. § 1.150-2 (the “Regulation”), to find such reimbursement with proceeds of tax-exempt obligations, the Issuer must declare its expectation to make such reimbursement; and

WHEREAS, the Issuer desires to preserve its ability to reimburse the capital expenditures with proceeds of tax-exempt obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE ISSUER THAT the Issuer reasonably expects to reimburse capital expenditures with respect to the Projects with proceeds of debt hereafter to be incurred by the Issuer, and that this resolution shall constitute a declaration of official intent under the Regulation. The maximum principal amount of obligations expected to be issued for the Projects is \$10,000,000.00.

PASSED AND APPROVED this the 8<sup>th</sup> day of October, 2013.

CITY OF CELINA, TEXAS

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Mayor

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City Secretary



## Memorandum

**To:** Mike Foreman, City Manager  
**From:** Joseph Johnson, Director of Public Works  
**CC:** Jay Toutounchian, Director of Finance  
**Date:** 10/2/2013  
**Re:** Advanced Metering Infrastructure – Requisition 2578

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### Action Requested:

Staff requests approval of Requisition 2578 for the purchase or lease of Advanced Metering Infrastructure (AMI) from AquaMetric, the local distributor for Sensus USA, Inc.

### Background Information:

During planning for the 2014 fiscal year, staff brought forward a solution for improving efficiency, increasing revenue, eliminating meter reading errors, and reducing water loss in our water system through the implementation of full replacement of our current metering infrastructure to a fully automated system. This system will recover lost revenue by replacing inaccurate meters. Additionally, it will allow three employees who are dedicated to meter reading one week per month, to focus on their primary duties which will improve productivity and efficiency.

### Board Review/Citizen Input:

This item was reviewed and approved by Council during planning for Fiscal Year 2014 as a line item lease/purchase. At the September 10, 2013 meeting of City Council, an agreement between the City of Celina and Sensus USA was approved and has since been executed by the City Manager.

### Alternatives:

The purchase could be delayed or abandoned altogether.

### Financial Considerations:

Sensus is approved as a vendor under the Houston-Galveston Area Council (HGAC) government procurement program. The quote that we have received for the system is lower than current HGAC pricing. The turnkey system cost is \$1,049,176.73. However, the initial cost to get the key elements of the program started is \$130,460. The initial cost is part of the overall cost (\$1,049,176.73). Expediting the initial equipment purchase will move the project forward at a pace that we believe will allow for completion by April 2014.

### Legal Review:

The City Attorney reviewed the service agreement.

### Supporting Documents:

1. AquaMetric Quote - August 28, 2013
2. AquaMetric Quote (initial purchase) – September 26, 2013

### Staff Recommendation:

Staff recommends approval of this item at the discretion of the City Manager.

Thank you for your consideration of this item, if I can be of any support, please contact me on my mobile at 972-658-2052, or by email at [jjohnson@celina-tx.gov](mailto:jjohnson@celina-tx.gov).



August 28, 2013

Clint Arnold  
Director of Business Development  
6700 Guada Coma Dr.  
Schertz, Texas 78154  
Ph. (214) 663-6831  
clint.arnold@aqua-metric.com  
www.aqua-metric.com

### Quote for City of Celina

#### Sensus FlexNet Automatic Meter Reading System

Infrastructure		Cost	Quantity	Cost Extended
Metro 50		\$45,000.00 ea.	2	\$90,000.00
Regional Network Interface (City Owned)				
Logic Solution (Licensing and Hardware)		\$46,325.00	1	\$46,325.00
Logic Core Training		\$6,700.00	1	\$6,700.00
Logic Support - 5 Years		\$29,648.00	1	\$29,648.00
Project Management - See Notes		\$10,000.00	1	\$10,000.00
AR5501 Hand Held		\$4,375.00 ea.	1	\$4,375.00
AR5005 Master Communication/Charging Stand		\$0.00 ea.	1	Included
GPS Receiver		\$0.00 ea.	1	Included
Command Link		\$0.00 ea.	1	Included
<b>Total Infrastructure</b>				<b>\$187,048.00</b>
Meters		Cost	Quantity	Cost Extended
3/4" IPERL TRPL 8 Wheel USG		\$114.00 ea.	1427	\$162,678.00
1" IPERL TRPL 8 Wheel USG		\$162.15 ea.	290	\$47,023.50
1 1/2" Omni R2 8 Wheel USG		\$415.26 ea.	173	\$71,839.98
2" OMNI R2 8 Wheel USG		\$654.19 ea.	1	\$654.19
2" OMNI C2 Compound 8 Wheel USG		\$1,106.43 ea.	8	\$8,851.44
3" OMNI T2 Turbo 8 Wheel USG		\$969.99 ea.	126	\$122,218.74
4" OMNI T2 Turbo 8 Wheel USG		\$1,888.36 ea.	4	\$7,553.44
6" OMNI F2 Fireline8 Wheel USG		\$7,519.36 ea.	4	\$30,077.44
520 M SP TR HRLD Internal Battery		\$114.00 ea.	1779	\$202,806.00
520M SP Wired HRLD Internal Battery		\$120.00 ea.	505	\$60,600.00
<b>Total Meters</b>				<b>\$714,302.73</b>
Installation				
3/4" IPERL Installation		\$38.00	1427	\$54,226.00
1" IPERL Installation		\$38.00	290	\$11,020.00
1 1/2" Omni R2 Installation		\$150.00	173	\$25,950.00
2" OMNI R2 Installation		\$170.00	1	\$170.00
2" OMNI C2 Compound Installation		\$170.00	8	\$1,360.00
3" OMNI T2 Turbo Installation		\$400.00	126	\$50,400.00
4" OMNI T2 Turbo Installation		\$525.00	4	\$2,100.00
6" OMNI F2 Fireline Installation		\$650.00	4	\$2,600.00
<b>Total Installation</b>				<b>\$147,826.00</b>
Propagation Study		\$500.00 ea.		No Charge
<b>Total Deployment</b>				<b>\$1,049,176.73</b>
Annual Maintenance/Support Per TGB (After Year 1)		\$10,000.00 ea.	2	\$20,000.00
Infrastructure Service Level Agreement (Per TGB) Included In Cost				

Pricing and quantities subject to adjustment

#### Notes from Aqua Metric/Utiliuse to Customer:

- 1 ) Utility is responsible for all site preparation. Utility responsibilities for Metro/Basestation site preparation are outlined in the Sensus Advanced Metering Infrastructure (AMI) Terms Price does not include backhaul or preparation to install backhaul.
- 2 ) Training includes three days onsite training for endpoint programming, installation and maintenance. Additional training requirements can be provided at a cost of \$1500 per day
- 3 ) Pricing includes standard Logic integration to billing software utilizing standard Logic formats. Please refer to Logic integration guide for details. Custom integration purchased separately
- 4 ) First year of maintenance support is provided free. Terms and conditions for maintenance are outlined in attached document CF-R-FLX-10-0311
- 5 ) Endpoint pricing is for single port model 520M NA2W units
- 6 ) Project Management fee include a Aqua Metric Certified Sensus project manager to help coordinate project.
- 7 ) Start up/Testing/ Commissioning includes getting the system setup for remote configuration working with customers IT personnel
- 8 ) Material handling and storage was not bid as it is assumed that the materials will be stored on utility property at no expense.





September 26, 2013

Clint Arnold  
Director of Business Development  
6700 Guada Coma Dr.  
Schertz, Texas 78154  
Ph. (214) 663-6831  
[clint.arnold@aquametric.com](mailto:clint.arnold@aquametric.com)  
[www.aqua-metric.com](http://www.aqua-metric.com)

#### Quote for City of Celina

#### Sensus FlexNet Infrastructure Quote

Infrastructure	Cost	Quantity	Cost Extended
Metro 50	\$45,000.00 ea.	2	\$90,000.00
Hosted Logic/Regional Network Interface			
Annual AMI Hosting/System Support Fee - 1 Year	\$18,750.00 yr.	1	\$18,750.00
Implementation Fee	\$15,000.00 ea.	1	\$15,000.00
Logic Core Training	\$8,700.00 ea.	1	\$8,700.00
<b>Total Infrastructure</b>			<b>\$130,450.00</b>

#### Notes from Aqua Metric/Utiliuse to Customer:

- 1.) Utility is responsible for all site preparation. Utility responsibilities for Metro/Basestation site preparation are outlined in the Sensus Advanced Metering Infrastructure (AMI) Terms. Price does not include backhaul or preparation to install backhaul.
- 2.) Training Includes three days onsite training for endpoint programming, installation and maintenance. Additional training requirements can be provided at a cost of \$1500 per day.
- 3.) Pricing Includes standard Logic integration to billing software utilizing standard Logic formats. Please refer to Logic integration guide for details. Custom integration purchased separately.
- 4.) First year of maintenance support is provided free. Terms and conditions for maintenance are outlined in attached document CF-R-FLX-10-0311
- 5.) Endpoint pricing is for single port model 520M NA2W units.
- 6.) Project Management fee include a Aqua Metric Certified Sensus project manager to help coordinate project.
- 7.) Start up/Testing/ Commissioning includes getting the system setup for remote configuration working with customers IT personnel.
- 8.) Material handling and storage was not bid as it is assumed that the materials will be stored on utility property at no expense.



**CITY OF CELINA, TEXAS  
ORDINANCE NO. 2013-**

**AN ORDINANCE OF THE CITY OF CELINA, TEXAS AMENDING ORDINANCE 2012-18, WHICH ADOPTED AND APPROVED THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013, AND MAKE APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT AND ACCOUNT, BY ADOPTING AN AMENDED FISCAL YEAR 2012-2013 BUDGET FOR THE CITY OF CELINA, TEXAS, REALLOCATING FUNDS BETWEEN ACCOUNTS PURSUANT TO EXHIBIT "A", ATTACHED HERETO AND INCORPORATED INTO THIS ORDINANCE; PROVIDING FOR INCORPORATION OF PREMISES; PROVIDING FOR FILING OF THE AMENDED BUDGET AND ORDINANCE; PROVIDING A CUMULATIVE CLAUSE; PROVIDING FOR PUBLICATION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Celina is conducting business pursuant to a budget for fiscal year 2012-2013, heretofore previously adopted by Ordinance 2012-18; and

**WHEREAS**, Section 102.010 of the Texas Local Government Code authorizes the governing body of a municipality to make changes in the budget for municipal purposes; and

**WHEREAS**, the City Council has reviewed various line items within the budget and has determined that a valid municipal purpose is served by reallocating funds between various budget line items; and

**WHEREAS**, a proposed amendment to the budget has been placed on file with the City Secretary of the City of Celina, Texas.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CELINA, TEXAS:**

**SECTION 1  
INCORPORATION OF PREMISES**

The above and foregoing premises are incorporated into the body of this Ordinance as if copied herein in their entirety.

**SECTION 2  
AMENDMENT AND ADOPTION**

The City's budget for the fiscal year ending September 30, 2013, heretofore previously adopted by Ordinance 2012-18 duly enacted by the City Council of the City of

Celina on the 10<sup>th</sup> day of September, 2012, be and is hereby amended as set out in Exhibit “A” attached hereto and incorporated herein, which amendment is hereby, in all respects, finally approved and adopted as so changed; the remainder of the budget being unchanged and remaining in full force and effect as originally adopted.

### **SECTION 3** **REALLOCATIONS**

That the amounts specified in Exhibit “A” be hereby appropriated and reallocated as specified for those purposes designated in Exhibit “A”.

### **SECTION 4** **FILING OF BUDGET AND ORDINANCE REQUIRED**

The City Manager shall file or cause to be filed a true and correct copy of the amended budget, along with this Ordinance, with the City Secretary and in the office of the County Clerk of Collin County, Texas and Denton County, Texas.

### **SECTION 5** **CUMULATIVE**

This Ordinance shall be cumulative of all provisions of Ordinances of the City of Celina, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the conflicting provisions of such Ordinances are hereby repealed.

### **SECTION 6** **SEVERABILITY**

The provisions of this Ordinance are severable. However, in the event this Ordinance or any procedure provided in this Ordinance becomes unlawful, or is declared or determined by a judicial, administrative or legislative authority exercising its jurisdiction to be excessive, unenforceable, void, illegal or otherwise inapplicable, in whole, or in part, the remaining and lawful provisions shall be of full force and effect and the City shall promptly promulgate new revised provisions in compliance with the authority’s decision or enactment.

### **SECTION 7** **PUBLICATION CLAUSE**

The City Secretary of the City of Celina is hereby directed to publish in the Official newspaper of the City of Celina, the Caption and Effective Date of this Ordinance as required by Section 52.013 of the Local Government Code.



**SECTION 8**  
**ENGROSSMENT AND ENROLLMENT**

The City Secretary is hereby directed to engross and enroll this Ordinance by copying the descriptive Caption in the minutes of the City Council and by filing this Ordinance in the Ordinance records of the City.

**SECTION 9**  
**EFFECTIVE DATE**

This Ordinance shall become effective from and after its date of passage in accordance with law.

**IT IS SO ORDAINED.**

**PASSED AND APPROVED** by the City Council of the City of Celina, Texas, this the 10th day of September, 2013.

---

**SEAN TERRY, MAYOR**  
**CITY OF CELINA, TEXAS**

---

**VICKI FAULKNER**  
**CITY SECRETARY**

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**CITY ATTORNEY**



**Fiscal Year 2012 – 2013**

**Modified Budget**

**GF Revenues & Expenditures Summary**



## General Fund Schedule of Revenues

Revenue Category	FY2013 Approved Budget	FY 2013 Actual As Of 06/31/13	FY2013 Modified Budget	+ / - Comparison to Original FY 2013 Budget
<b>Fines &amp; Fees</b>	<b>\$ 608,515</b>	<b>\$ 578,687</b>	<b>\$ 875,938</b>	<b>267,423</b>
<i>Court Fines</i>	117,000	122,319	\$ 166,559	49,559
<i>Court Security</i>	3,200	3,235	\$ 4,485	1,285
<i>Court Technology</i>	4,200	4,314	\$ 5,980	1,780
<i>Court Time Pay</i>	1,200	781	\$ 1,065	(135)
<i>Court DD</i>	23,000	10,679	\$ 19,159	(3,841)
<i>Park Fees</i>	-	1,576	\$ 1,776	1,776
<i>Permits</i>	260,000	249,059	\$ 439,448	179,448
<i>EMS Fees</i>	160,000	87,873	\$ 110,615	(49,385)
<i>Development Fees</i>	39,915	98,851	\$ 126,850	86,935
<b>Taxes</b>	<b>\$ 2,955,694</b>	<b>\$ 2,751,085</b>	<b>\$ 2,986,053</b>	<b>30,359</b>
<i>Sales Tax</i>	318,250	267,422	\$ 371,046	52,796
<i>Property Tax - Current</i>	2,330,444	2,259,569	\$ 2,287,813	(42,632)
<i>Property Tax - Delinquent</i>	40,000	41,536	\$ 45,035	5,035
<i>Electric Franchise Taxes</i>	190,000	120,840	\$ 204,067	14,067
<i>Gas Franchise Taxes</i>	42,000	31,356	\$ 31,711	(10,289)
<i>Phone Franchise Taxes</i>	15,000	8,367	\$ 16,085	1,085
<i>Cable Franchise Taxes</i>	15,000	17,299	\$ 24,218	9,218
<i>Utilities PEG Fees</i>	5,000	4,695	\$ 6,079	1,079
<b>Grants</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0</b>
<i>FD Training Grant</i>	-	-	\$ -	0
<i>Safer Grant</i>	-	-	\$ -	0
<i>Forest Service Grant</i>	-	-	\$ -	0
<i>Police Grants</i>	-	-	\$ -	0
<b>Events &amp; Donations</b>	<b>\$ 70,235</b>	<b>\$ 130,521</b>	<b>\$ 141,964</b>	<b>71,729</b>
<i>Main Street Special Event</i>	18,000	18,648	\$ 19,702	1,702
<i>Main Street Golf Tournament</i>	38,500	52,139	\$ 53,809	15,309
<i>Main Street Donations</i>	-	-	\$ -	0
<i>Park Donations</i>	-	-	\$ -	0
<i>Police Donations</i>	-	-	\$ -	0
<i>Fire Department Donations</i>	-	700	\$ 700	700
<i>County Library Funds</i>	13,735	11,944	\$ 15,925	2,190
<i>City Sponsored Events</i>	-	47,090	\$ 51,828	51,828
<b>Penalties &amp; Interest</b>	<b>\$ 40,000</b>	<b>\$ 20,287</b>	<b>\$ 43,068</b>	<b>3,068</b>
<i>Interest Income</i>	40,000	20,287	\$ 43,068	3,068
<b>Other Revenues</b>	<b>\$ 214,190</b>	<b>\$ 207,254</b>	<b>\$ 296,734</b>	<b>82,544</b>
<i>Police Reports</i>	275	308	\$ 414	139
<i>Police Seizures</i>	-	597	\$ 2,757	2,757
<i>County Rebate of CS</i>	5,000	3,422	\$ 5,389	389
<i>Collin County Fire Fees</i>	38,000	23,056	\$ 46,712	8,712
<i>Denton County Fire Fees</i>	15,000	11,197	\$ 11,197	(3,803)
<i>Capital Lease Proceeds</i>	-	-	\$ -	0
<i>Insurance Proceeds</i>	-	-	\$ -	0
<i>Sale of Fixed Assets</i>	-	23,428	\$ 26,090	26,090
<i>Property Rental</i>	-	-	\$ -	0
<i>Park Usage Fees</i>	30,000	52,375	\$ 81,510	51,510
<i>Park Concession revenues</i>	42,000	29,323	\$ 34,630	(7,370)
<i>Health Inspection Fees</i>	15,000	7,956	\$ 10,581	(4,419)
<i>Fire Inspection Fees</i>	1,350	1,425	\$ 1,675	325
<i>Alarm Permits</i>	2,000	2,050	\$ 3,150	1,150
<i>Miscellaneous Income</i>	17,500	14,789	\$ 19,279	1,779
<i>Settlement Reimbursement</i>	-	-	\$ -	0
<i>Library Services Contract</i>	48,065	37,329	\$ 53,350	5,285
<b>Transfers In</b>	<b>\$ 325,000</b>	<b>\$ -</b>	<b>\$ 325,000</b>	<b>0</b>
<b>Total Revenues</b>	<b>\$ 4,213,635</b>	<b>\$ 3,687,833</b>	<b>\$ 4,668,756</b>	<b>455,122</b>

## General Fund Schedule of Expenditures

Revenue Category	FY2013 Approved Budget	FY 2013 Actual As Of 06/31/13	FY2013 Modified Budget	+ / - Comparison to Original FY 2013 Budget
<i>Library</i>	134,600	100,962	\$ 135,286	686
<i>City Secretary's Office</i>	112,545	79,060	\$ 107,278	(5,267)
<i>Development Services</i>	388,131	303,885	\$ 409,345	21,214
<i>Administration</i>	711,295	584,689	\$ 778,465	67,170
<i>Court</i>	74,578	58,758	\$ 79,867	5,289
<i>Fire</i>	1,070,176	790,468	\$ 1,070,176	(0)
<i>Public Works</i>	430,562	335,850	\$ 437,285	6,723
<i>Police</i>	801,388	611,459	\$ 793,532	(7,855)
<i>Parks</i>	342,554	231,816	\$ 355,368	12,814
<i>Main Street</i>	123,275	137,286	\$ 165,815	42,540
<i>Transfers Out</i>	-	-	\$ -	0
<b>Total Expenditures</b>	<b>\$ 4,189,103</b>	<b>\$ 3,234,234</b>	<b>\$ 4,332,417</b>	<b>\$ 143,314</b>



**Fiscal Year 2012 – 2013**

**Modified Budget**

**GF Departmental Detail Budgets**



**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**LIBRARY**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**PAYROLL EXPENSE**

102 508-01-5100	SALARIES
102 508-01-5105	OVERTIME
102 508-01-5110	P/R TAX EXPENSE
102 508-01-5111	SUTA
102 508-01-5115	GROUP HEALTH INSURANCE
102 508-01-5116	RETIREMENT - TMRS
102 508-01-5117	WORKMAN'S COMPENSATION
102 508-01-5120	LONGEVITY PAY
102 508-01-5122	SCHOOL, REGISTRATION & TUITION
102 508-01-5123	TRAVEL, MEALS & LODGING

APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
79,892	78,646	(1,246)
0	0	0
6,112	6,043	(69)
810	97	(713)
6,000	6,000	0
2,231	2,148	(83)
352	184	(168)
376	288	(88)
500	250	(250)
500	355	(145)

**TOTAL PAYROLL EXPENSE**

<b>96,772</b>	<b>94,010</b>	<b>(2,762)</b>
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**LEGAL & PROFESSIONAL EXPENSE**

102 508-02-5140	CONTRACT SERVICES
102 508-02-5150	LEGAL

0	0	0
0	0	0

**TOTAL LEGAL & PROFESSIONAL EXPENSE**

<b>0</b>	<b>0</b>	<b>0</b>
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**MATERIALS & SUPPLIES**

102 508-03-5208	COMPUTER SW/HW
102 508-03-5209	OFFICE SUPPLIES
102 508-03-5210	MATERIAL / SUPPLIES

1,030	1,692	662
500	272	(228)
1,750	2,092	342

**TOTAL MATERIALS & SUPPLIES**

<b>3,280</b>	<b>4,055</b>	<b>775</b>
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**MAINTENANCE EXPENSE**

102 508-04-5205	MAINTENANCE AGREEMENTS
102 508-04-5225	FACILITY MAINTENANCE
102 508-04-5230	EQUIPMENT REPAIRS
102 508-04-5231	EQUIPMENT O & M

3,900	3,498	(402)
850	71	(779)
0	0	0
0	0	0

**TOTAL MAINTENANCE EXPENSE**

<b>4,750</b>	<b>3,569</b>	<b>(1,181)</b>
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**UTILITY EXPENSE**

102 508-05-5400	LAND PHONE LINES
102 508-05-5401	CELL PHONES
102 508-05-5403	INTERNET / DSL
102 508-05-5419	NATURAL GAS
102 508-05-5420	ELECTRICITY

2,100	1,612	(488)
0	0	0
2,050	2,743	693
850	714	(136)
2,800	3,661	861

**TOTAL UTILITY EXPENSE**

<b>7,800</b>	<b>8,729</b>	<b>929</b>
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**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND  
LIBRARY**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**OTHER EXPENSES**

102 508-09-5180	LICENSES/PERMITS/FILING
102 508-09-5200	MAPS & PRINTING
102 508-09-5220	POSTAGE/COURIER
102 508-09-5240	GENERAL INSURANCE
102 508-09-5250	MEMBERSHIP & DUES
102 508-09-5290	LEGAL PUBLICATIONS
102 508-09-5410	OFFICE CLEANING
102 508-09-5415	EQUIPMENT RENTAL
102 508-09-5700	EQUIPMENT
102 508-09-5710	LIBRARY BOOKS

**TOTAL OTHER EXPENSES**

**TOTAL EXPENDITURES**

APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINIAL BUDGET
0	0	0
0	0	0
200	50	(150)
825	431	(394)
561	640	79
0	0	0
3,312	3,384	72
2,100	1,225	(875)
0	0	0
15,000	19,193	4,193
21,998	24,923	2,925
134,600	135,286	686

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND  
CITY SECRETARY**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
<b>PAYROLL EXPENSE</b>				
102-509-01-5100	SALARIES	69,221	69,617	396
102-509-01-5105	OVERTIME	0	0	0
102-509-01-5110	P/R TAX EXPENSE	5,295	5,399	103
102-509-01-5111	SUTA	270	9	(261)
102-509-01-5115	GROUP HEALTH INSURANCE	6,000	6,000	0
102-509-01-5116	RETIREMENT-TMRS	2,720	2,628	(93)
102-509-01-5117	WORKMAN'S COMPENSATION	305	159	(145)
102-509-01-5120	LONGEVITY PAY	836	836	0
102-509-01-5121	SCHOOL, REGISTRATION & TUITION	550	380	(170)
102-509-01-5122	TRAVEL, MEALS & LODGING	750	366.48	(384)
102-509-01-5123	UNIFORMS	0	0	0
<b>TOTAL PAYROLL EXPENSE</b>		<b>85,947</b>	<b>85,394</b>	<b>(553)</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
102-509-02-5140	CONTRACT LABOR	0	0	0
102-509-02-5150	LEGAL	0	0	0
102-509-02-5154	CODEBOOK	6,500	3,000	(3,500)
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>6,500</b>	<b>3,000</b>	<b>(3,500)</b>
<b>MATERIALS &amp; SUPPLIES</b>				
102-509-03-5208	COMPUTER SOFTWARE / HARDWARE	710	257	(453)
102-509-03-5209	OFFICE SUPPLIES	750	545	(205)
102-509-03-5210	MATERIALS/SUPPLIES	200	194	(6)
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>1,660</b>	<b>996</b>	<b>(664)</b>
<b>MAINTENANCE EXPENSE</b>				
102-509-04-5205	MAINTENANCE AGREEMENTS	2,625	2,141	(484)
102-509-04-5225	FACILITY MAINTENANCE	0	71	71
102-509-04-5230	EQUIPMENT REPAIRS	0	0	0
102-509-04-5231	EQUIPMENT O&M	0	0	0
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>2,625</b>	<b>2,212</b>	<b>(413)</b>
<b>UTILITY EXPENSE</b>				
102-509-05-5400	LAND PHONE LINES	1,000	1,000	0
102-509-05-5402	PAGERS	0	0	0
102-509-05-5403	INTERNET DSL	500	1,470	970
102-509-05-5419	NATURAL GAS	500	250	(250)
102-509-05-5420	ELECTRICITY	3,300	2,054	(1,246)
<b>TOTAL UTILITY EXPENSE</b>		<b>5,300</b>	<b>4,775</b>	<b>(525)</b>



**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

(----- 2012 - 2013 -----)

**102-GENERAL FUND  
CITY SECRETARY**

**EXPENDITURES**

**OTHER EXPENSES**

102-509-09-5145	ELECTION EXPENSE
102-509-09-5146	RECORDS MANAGEMENT
102-509-09-5180	LICENSES/PERMITS/FILING
102-509-09-5200	MAPS & PRINTING
102-509-09-5220	POSTAGE/COURIER
102-509-09-5240	GENERAL INSURANCE
102-509-09-5250	MEMBERSHIPS & DUES
102-509-09-5290	LEGAL PUBLICATIONS
102-509-09-5410	OFFICE CLEANING
102-509-09-5415	EQUIPMENT RENTAL
102-509-09-5700	EQUIPMENT
102-509-09-5750	CAPITAL OUTLAY

**TOTAL OTHER EXPENSES**

**TOTAL EXPENDITURES**

APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINIAL BUDGET
5,500	6,474	974
0	0	0
700	500	(200)
0	0	0
375	150	(225)
350	183	(167)
110	153	43
2,278	2,529	251
1,200	912	(288)
0	0	0
0	0	0
0	0	0
10,513	10,900	387
112,545	107,278	(5,267)

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**PLANNING & Dev.**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
<b>PAYROLL EXPENSE</b>				
102-510-01-5100	SALARIES	241,593	246,623	5,030
102-510-01-5105	OVERTIME	1,000	51	(949)
102-510-01-5106	SPANISH ALLOWANCE	600	600	0
102-510-01-5110	P/R TAX EXPENSE	18,558	18,913	354
102-510-01-5111	SUTA	1,350	104	(1,246)
102-510-01-5115	GROUP HEALTH INSURANCE	30,000	30,000	0
102-510-01-5116	RETIREMENT-TMRS	9,534	9,239	(295)
102-510-01-5117	WORKMAN'S COMPENSATION	1,600	836	(764)
102-510-01-5120	LONGEVITY PAY	420	324	(96)
102-510-01-5121	SCHOOL, REGISTRATION & TUITION	3,555	3,403	(152)
102-510-01-5122	TRAVEL, MEALS & LODGING	750	601	(149)
102-510-01-5123	UNIFORMS	600	118	(482)
<b>TOTAL PAYROLL EXPENSE</b>		<b>309,560</b>	<b>310,812</b>	<b>1,252</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
102-510-02-5140	CONTRACT LABOR	15,500	4,955	(10,545)
102-510-02-5141	CONTRACT BUILDING INSPECTION	0	0	0
102-510-02-5144	HEALTH INSPECTIONS	15,000	8,025	(6,975)
102-510-02-5149	ENGINEERING/Gen. Svcs.	15,000	50,418	35,418
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>45,500</b>	<b>63,398</b>	<b>17,898</b>
<b>MATERIALS &amp; SUPPLIES</b>				
102-510-03-5208	COMPUTER SOFTWARE / HARDWARE	1,200	349	(851)
102-510-03-5209	OFFICE SUPPLIES	2,000	2,062	62
102-510-03-5210	MATERIALS/SUPPLIES	560	592	32
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>3,760</b>	<b>3,003</b>	<b>(757)</b>
<b>MAINTENANCE EXPENSE</b>				
102 510-04-5205	MAINTENANCE AGREEMENTS	5,000	5,406	406
102 510-04-5225	FACILITY MAINTENANCE		71	71
102 510-04-5279	FUEL	2,900	2,120	(780)
102 510-04-5280	VEHICLE O&M	1,500	142	(1,358)
102 510-04-5281	VEHICLE REPAIR	1,500	587	(913)
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>10,900</b>	<b>8,326</b>	<b>(2,574)</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**PLANNING & Dev.**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGIONAL BUDGET
<b>UTILITY EXPENSE</b>				
102-510-05-5400	LAND PHONE LINES	2,000	2,605	605
102-510-05-5401	CELL PHONES	1,000	1,174	174
102-510-05-5403	INTERNET DSL	1,500	7,510	6,010
102-510-05-5419	NATURAL GAS	500	108	(392)
102-510-05-5420	ELECTRICITY	3,500	2,659	(841)
<b>TOTAL UTILITY EXPENSE</b>		<b>8,500</b>	<b>14,055</b>	<b>5,555</b>
<b>OTHER EXPENSES</b>				
102 510-09-5162	CREDIT CARD FEES	0	963	963
102 510-09-5180	LICENSES, PERMITS & FILING	1,000	319	(681)
102 510-09-5200	MAPS & PRINTING	1,000	2,869	1,869
102 510-09-5220	POSTAGE AND COURIER	1,000	350	(650)
102 510-09-5240	GENERAL LIABILITY INSURANCE	500	261	(239)
102 510-09-5250	MEMBERSHIPS, DUES & SUBSCRIPT.	511	776	265
102 510-09-5269	SCHOOL REGISTRATION, TUITION	0	0	0
102 510-09-5270	TRAVEL, MEALS & LODGING	0	0	0
102 510-09-5285	HIREING EXPENSES FOR NEW EMP.	0	53	53
102 510-09-5290	LEGAL PUBLICATIONS	3,500	2,197	(1,303)
102 510-09-5340	OFFICE RENT	0	0	0
102 510-09-5410	OFFICE CLEANING	2,400	1,963	(437)
102 510-09-5415	EQUIPMENT RENTAL	0	0	0
102 510-09-5700	EQUIPMENT	0	0	0
102 510-09-5750	CAPITAL OUTLAY	0	0	0
<b>TOTAL OTHER EXPENSES</b>		<b>9,911</b>	<b>9,751</b>	<b>(160)</b>
<b>TOTAL EXPENDITURES</b>		<b>388,131</b>	<b>409,345</b>	<b>21,214</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND  
ADMINISTRATION**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
<b>PAYROLL EXPENSE</b>				
102 511-01-5100	SALARIES	319,636	325,603	5,966
102 511-01-5105	OVERTIME	0	32	32
102 511-01-5110	P/R TAX EXPENSE	24,452	24,477	25
102 511-01-5111	SUTA	1,080	433	(647)
102 511-01-5115	GROUP HEALTH INSURANCE	24,000	19,500	(4,500)
102 511-01-5116	RETIREMENT-TMRS	12,562	12,349	(213)
102 511-01-5117	WORKMAN'S COMPENSATION	1,406	735	(672)
102 511-01-5119	MOVING EXPENSES	0	0	0
102 511-01-5120	LONGEVITY PAY	568	404	(164)
102 511-01-5122	SCHOOL, REGISTRATION & TUITION	1,500	2,519	1,019
102 511-01-5123	TRAVEL, MEALS & LODGING	2,000	3,350	1,350
<b>TOTAL PAYROLL EXPENSE</b>		<b>387,205</b>	<b>389,400</b>	<b>2,196</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
102-511-02-5140	CONTRACT LABOR	3,200	4,886	1,686
102-511-02-5150	LEGAL	116,000	156,000	40,000
102-511-02-5151	AUDIT	20,000	16,300	(3,700)
102-511-02-5215	TAX COLLECTION-COLLIN COUNTY	2,725	2,364	(361)
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>141,925</b>	<b>179,550</b>	<b>37,625</b>
<b>MATERIALS &amp; SUPPLIES</b>				
102-511-03-5208	COMPUTER SOFTWARE / HARDWARE	2,000	637	(1,363)
102-511-03-5209	OFFICE SUPPLIES	1,800	1,614	(186)
102-511-03-5210	MATERIALS/SUPPLIES	3,000	3,395	395
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>6,800</b>	<b>5,646</b>	<b>(1,154)</b>
<b>MAINTENANCE EXPENSE</b>				
102-511-04-5205	MAINTENANCE AGREEMENTS	10,000	12,284	2,284
102-511-04-5225	FACILITY MAINTENANCE	2,000	3,390	1,390
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>12,000</b>	<b>15,674</b>	<b>3,674</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND  
ADMINISTRATION**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
<b>UTILITY EXPENSE</b>				
102-511-05-5400	LAND PHONE LINES	3,000	2,594	(406)
102-511-05-5401	CELL PHONES	1,200	1,970	770
102-511-05-5402	PAGERS	0	0	0
102-511-05-5403	INTERNET DSL	1,500	9,051	7,551
102-511-05-5419	NATURAL GAS	500	930	430
102-511-05-5420	ELECTRICITY	3,600	4,721	1,121
<b>TOTAL UTILITY EXPENSE</b>		<b>9,800</b>	<b>19,267</b>	<b>9,467</b>
<b>OTHER EXPENSES</b>				
102-511-09-5119	CHRISTMAS DINNER	1,000	662	(338)
102-511-09-5220	POSTAGE/COURIER	1,000	946	(54)
102-511-09-5240	GENERAL INSURANCE	1,000	693	(307)
102-511-09-5250	MEMBERSHIPS & DUES	3,500	5,755	2,255
102-511-09-5260	COUNCIL EXPENSES	8,000	19,538	11,538
102-511-09-5271	MEALS AND ENTERTAINMENT	2,000	1,926	(74)
102-511-09-5290	LEGAL PUBLICATIONS	0	405	405
102-511-09-5405	INTERNET ISP & HOSTING	1,500	1,500	0
102 511-09-5410	CLEANING ( CITY HALL )	2,500	1,320	(1,180)
102 511-09-5411	CLEANING ( COUNCIL CHAMBER )	900	1,382	482
102 511-09-5412	CLEANING (SENIOR CITIZEN CTR)	540	782	242
102-511-09-5415	EQUIPMENT RENTAL	12,000	13,906	1,906
102-511-09-5610	CENTRAL APPRAISAL DISTRICT	19,575	20,362	787
102-511-09-5705	SPECIAL PROJECTS	100,000	99,701	(299)
102-511-09-5750	CAPITAL OUTLAY	0	0	0
102-511-09-5900	DEPRECIATION	0	0	0
<b>TOTAL OTHER EXPENSES</b>		<b>153,565</b>	<b>168,927</b>	<b>15,362</b>
<b>TOTAL EXPENDITURES</b>		<b>711,295</b>	<b>778,465</b>	<b>67,170</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND  
COURT**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
<b>PAYROLL EXPENSE</b>				
102 512-01-5100	SALARIES	35,264	36,335	1,071
102 512-01-5105	OVERTIME	2,500	1,150	(1,350)
102 512-01-5110	P/R TAX EXPENSE	2,889	2,884	(5)
102 512-01-5111	SUTA	270	9	(261)
102 512-01-5115	GROUP HEALTH INSURANCE	6,000	6,000	0
102 512-01-5116	RETIREMENT-TMRS	1,484	1,407	(77)
102 512-01-5117	WORKMAN'S COMPENSATION	166	87	(79)
102 512-01-5120	LONGEVITY PAY	184	184	0
102 512-01-5122	SCHOOL, REGISTRATION & TUITION	600	673	73
102 512-01-5123	TRAVEL, MEALS & LODGING	800	486	(314)
<b>TOTAL PAYROLL EXPENSE</b>		<b>50,157</b>	<b>49,215</b>	<b>(942)</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
102-512-02-5140	CONTRACT LABOR	0	0	0
102-512-02-5150	LEGAL	3,600	8,888	5,288
102-512-02-5162	MUNICIPAL JUDGE FEES	7,571	7,352	(219)
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>11,171</b>	<b>16,240</b>	<b>5,069</b>
<b>MATERIALS &amp; SUPP LIES</b>				
102-512-03-5208	COMPUTER SOFTWARE / HARDWARE	500	977	477
102-512-03-5209	OFFICE SUPPLIES	850	595	(255)
102-512-03-5210	MATERIALS/SUPPLIES	750	334	(416)
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>2,100</b>	<b>1,905</b>	<b>(195)</b>
<b>MAINTENANCE EXPENSE</b>				
102-512-04-5205	MAINTENANCE AGREEMENTS	4,500	4,789	289
102-512-04-5225	FACILITY MAINTENANCE	0	0	0
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>4,500</b>	<b>4,789</b>	<b>289</b>
<b>UTILITY EXPENSE</b>				
102-512-05-5400	LAND PHONE LINES	1,350	852	(498)
102-512-05-5403	INTERNET DSL	500	1,432	932
102-512-05-5419	NATURAL GAS	500	108	(392)
102-512-05-5420	ELECTRICITY	1,950	1,577	(373)
<b>TOTAL UTILITY EXPENSE</b>		<b>4,300</b>	<b>3,969</b>	<b>(331)</b>
<b>OTHER EXPENSES</b>				
102 512-09-5162	CREDIT CARD FEES	0	2,135	2,135
102-512-09-5220	POSTAGE	600	427	(173)
102-512-09-5240	GENERAL INSURANCE	450	235	(215)
102-512-09-5250	MEMBERSHIPS & DUES	100	40	(60)
102-512-09-5410	OFFICE CLEANING	1,200	912	(288)
<b>TOTAL OTHER EXPENSES</b>		<b>2,350</b>	<b>3,749</b>	<b>1,399</b>
<b>TOTAL EXPENDITURES</b>		<b>74,578</b>	<b>79,867</b>	<b>5,289</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

(----- 2012 - 2013 -----)

**FIRE/EMS**

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
<b>PAYROLL EXPENSE</b>				
102-513-01-5100	SALARIES	671,664	624,107	(47,557)
102-513-01-5105	OVERTIME	38,000	70,000	32,000
102-513-01-5110	P/R TAX EXPENSE	54,289	52,851	(1,438)
102-513-01-5111	SUTA	2,970	99	(2,871)
102-513-01-5115	GROUP HEALTH INSURANCE	66,000	66,000	0
102-513-01-5116	RETIREMENT-TMRS	27,890	25,777	(2,113)
102-513-01-5117	WORKMAN'S COMPENSATION	22,922	11,976	(10,946)
102-513-01-5120	LONGEVITY PAY	2,116	2,196	80
102-513-01-5122	SCHOOL, REGISTRATION & TUITION	2,000	1,928	(73)
102-513-01-5123	TRAVEL, MEALS & LODGING	1,500	4,045	2,545
102-513-01-5124	UNIFORMS	15,000	9,533	(5,467)
<b>TOTAL PAYROLL EXPENSE</b>		<b>904,351</b>	<b>868,511</b>	<b>(35,840)</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
102-513-02-5140	CONTRACT LABOR	7,200	7,876	676
102-513-02-5212	MEDICAL CONTROL	15,000	15,000	0
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>22,200</b>	<b>22,876</b>	<b>676</b>
<b>MATERIALS &amp; SUPPLIES</b>				
102-513-03-5208	COMPUTER SOFTWARE / HARDWARE	1,000	1,023	23
102-513-03-5209	OFFICE SUPPLIES	1,500	1,035	(465)
102-513-03-5210	MATERIALS/SUPPLIES	5,500	7,508	2,008
102-513-03-5211	MEDICAL SUPPLIES	23,725	25,438	1,713
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>31,725</b>	<b>35,005</b>	<b>3,280</b>
<b>MAINTENANCE EXPENSE</b>				
102-513-04-5205	MAINTENANCE AGREEMENTS	12,700	9,797	(2,903)
102-513-04-5225	FACILITY MAINTENANCE	2,000	4,637	2,637
102-513-04-5230	EQUIPMENT REPAIRS	750	1,620	870
102-513-04-5231	EQUIPMENT O&M	200	206	6
102-513-04-5279	FLEET FUEL ( GASOLINE & DIESEL)	24,000	26,436	2,436
102-513-04-5280	VEHICLE O&M	6,500	3,869	(2,631)
102-513-04-5281	VEHICLE REPAIRS	10,000	28,976	18,976
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>56,150</b>	<b>75,541</b>	<b>19,391</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

(----- 2012 - 2013 -----)

**FIRE/EMS**

<b>EXPENDITURES</b>		<b>APPROVED FY 2013 BUDGET</b>	<b>FY 20123 MODIFIED BUDGET</b>	<b>+/- COMPARISON TO ORIGINAL BUDGET</b>
<b>UTILITY EXPENSE</b>				
102-513-05-5400	LAND PHONE LINES	2,200	4,485	2,285
102-513-05-5401	CELL PHONES	5,000	6,200	1,200
102-513-05-5402	PAGERS	1,750	1,549	(201)
102-513-05-5403	INTERNET DSL	3,000	2,388	(612)
102-513-05-5419	NATURAL GAS	3,000	2,708	(292)
102-513-05-5420	ELECTRICITY	8,500	4,432	(4,068)
<b>TOTAL UTILITY EXPENSE</b>		<b>23,450</b>	<b>21,761</b>	<b>(1,689)</b>
<b>OTHER OPERATING EXPENSES</b>				
102-513-09-5130	RETIRED FIREMEN FEES	1,200	1,200	0
102-513-09-5220	POSTAGE	300	300	0
102-513-09-5240	GENERAL INSURANCE	17,000	18,842	1,842
102-513-09-5250	MEMBERSHIPS & DUES	4,000	6,161	2,161
102-513-09-5271	FIRE FIGHTER TRAINING EXP.	0	0	0
102 513-09-5285	OTHER EMPLOYEE EXPENSES	0	433	433
102-513-09-5290	ADVERTISING	0	0	0
102 513-09-5340	RENT EXPENSE	0	0	0
102-513-09-5415	EQUIPMENT RENTAL	4,800	6,640	1,840
102-513-09-5700	EQUIPMENT	5,000	1,031	(3,969)
102-513-09-5750	CAPITAL OUTLAY	0	11,875	11,875
102-513-09-5801	DEBT SERVICE	0	0	0
102-513-09-5900	DEPRECIATION	0	0	0
<b>TOTAL OTHER OPERATING EXPENSES</b>		<b>32,300</b>	<b>46,481</b>	<b>14,181</b>
<b>TOTAL FIRE &amp; EMS EXPENDITURES</b>		<b>1,070,176</b>	<b>1,070,176</b>	<b>(0)</b>



**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**PUBLIC WORKS**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**PAYROLL EXPENSE**

		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
102-514-01-5100	SALARIES	164,310	162,891	(1,419)
102-514-01-5105	OVERTIME	2,000	3,886	1,886
102-514-01-5110	P/R TAX EXPENSE	12,723	12,874	152
102-514-01-5111	SUTA	1080	36	(1,044)
102-514-01-5115	GROUP HEALTH INSURANCE	24,000	12,000	(12,000)
102-514-01-5116	RETIREMENT-TMRS	2,950	6,300	3,350
102-514-01-5117	WORKMAN'S COMPENSATION	8,266	4,319	(3,947)
102 514-01-5120	LONGEVITY PAY	1,172	1,244	72
102 514-01-5122	SCHOOL, REGISTRATION & TUITION	1000	610	(390)
102 514-01-5123	TRAVEL, MEALS & LODGING	1000	105.88	(894)
102 514-01-5124	UNIFORMS	1500	1616	116
<b>TOTAL PAYROLL EXPENSE</b>		<b>220,001</b>	<b>205,883</b>	<b>(14,118)</b>

**LEGAL & PROFESSIONAL EXPENSE**

102 514-02-5140	CONTRACT LABOR	2000	0	(2,000)
102 514-02-5145	ROAD MAINTENANCE	26000	22,930	(3,070)
102 514-02-5149	ENGINEERING	7,000	2,014	(4,986)
102 514-02-5160	DRAINAGE MAINTENANCE	8,000	1,895	(6,105)
102 514-02-5390	ANIMAL CONTROL-SERVICES	20,000	21,466	1,466
102 514-02-5395	ANIMAL CONTROL - M&O/SHELTER	14,000	14,879	879
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>77,000</b>	<b>63,184</b>	<b>(13,816)</b>

**MATERIALS & SUPPLIES**

102 514-03-5208	COMPUTER SOFTWARE / HARDWARE	400	357.94	(42)
102 514-03-5209	OFFICE SUPPLIES	500	976.71	477
102 514-03-5210	MATERIALS/SUPPLIES	3,600	5,373	1,773
102 514-03-5211	ASPHALT & AGGREGATE	6,000	4,539	(1,461)
102 514-03-5212	STREET SIGNS & TRAFFIC SIGNS	5,000	5,000	0
102 514-03-5213	SAFETY EQUIP. & TRAINING	500	200	(300)
102 514-03-5214	TRUCK EQUIP. & SMALL TOOLS	6,000	6,000	0
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>22,000</b>	<b>22,447</b>	<b>447</b>

**MAINTENANCE EXPENSE**

102-514-04-5205	MAINTENANCE AGREEMENTS	1200	2030.7	831
102-514-04-5230	EQUIPMENT REPAIRS	1,200	1,627	427
102-514-04-5231	EQUIPMENT O&M	1500	1,262	(238)
102-514-04-5279	FLEET FUEL ( GASOLINE & DIESEL)	10000	8,500	(1,500)
102-514-04-5280	VEHICLE O&M	1,500	1,500	0
102-514-04-5281	VEHICLE REPAIRS	1,500	1,000	(500)
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>16,900</b>	<b>15,920</b>	<b>(980)</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**PUBLIC WORKS**

(----- 2012 - 2013 -----)

**EXPENDITURES**

APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
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**UTILITY EXPENSE**

102 514-05-5400	LAND PHONE LINES
102 514-05-5401	CELL PHONE
102 514-05-5403	INTERNET DSL
102 514-05-5419	NATURAL GAS
102 514-05-5420	ELECTRICITY
102 514-05-5421	STREET LIGHTS

1,300	1,200	(100)
2400	2,510	110
1,800	500	(1,300)
1,000	1458.43	458
0	27	27
80,000	99,408	19,408

**TOTAL UTILITY EXPENSE**

<b>86,500</b>	<b>105,103</b>	<b>18,603</b>
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**OTHER EXPENSES**

102-514-09-5180	LICENSES/PERMITS/FILING
102-514-09-5220	POSTAGE
102-514-09-5240	GENERAL INSURANCE
102-514-09-5250	MEMBERSHIPS & DUES
102-514-09-5285	NEW EMPLOYEE HIRING EXPENSE
102-514-09-5290	ADVERTISING
102-514-09-5415	EQUIPMENT RENTAL
102-514-09-5440	PAYING AGENT FEES
102-514-09-5700	EQUIPMENT
102-514-09-5749	TXI ROAD/CR 53
102-514-09-5750	CAPITAL OUTLAY
102-514-09-5801	DEBT SERVICE
102-514-09-5802	LAND ACQUISITION EXPENSE
102-514-09-5900	DEPRECIATION

0	0	0
50	150	100
2,000	1,994	(6)
500	742	242
150	285	135
0	397	397
5,461	270	(5,191)
0	0	0
0	0	0
0	0	0
0	20,910	20,910
0	0	0
0	0	0
0	0	0

**TOTAL OTHER EXPENSES**

<b>8,161</b>	<b>24,748</b>	<b>16,587</b>
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**TOTAL EXPENDITURES**

<b>430,562</b>	<b>437,285</b>	<b>6,723</b>
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**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**POLICE**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**PAYROLL EXPENSE**

		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
102 515-01-5100	SALARIES	477,187	452,618	(24,569)
102 515-01-5105	OVERTIME	16,250	16,349	99
102 515-01-5110	P/R TAX EXPENSE	37,748	36,191	(1,557)
102 515-01-5111	SUTA	2,430	322	(2,108)
102 515-01-5115	GROUP HEALTH INSURANCE	54,000	40,000	(14,000)
102 515-01-5116	RETIREMENT-TMRS	19,392	17,634	(1,758)
102 515-01-5117	WORKMAN'S COMPENSATION	18,751	9,797	(8,954)
102 515-01-5118	CORPORAL INCENTIVE PAY	0	1,846	1,846
102 515-01-5120	LONGEVITY PAY	1,880	1,476	(404)
102 515-01-5122	SCHOOL, REGISTRATION & TUITION	1,500	3,382	1,882
102 515-01-5123	TRAVEL, MEALS & LODGING	800	901	101
102 515-01-5124	UNIFORMS	4,000	4,444	444

**TOTAL PAYROLL EXPENSE**

<b>633,938</b>	<b>584,960</b>	<b>(48,978)</b>
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**LEGAL & PROFESSIONAL EXPENSE**

102 515-02-5139	TPCA FOUNDATION BEST PRACTICES	700	0	(700)
102 515-02-5140	CONTRACT LABOR	0	1,004	1,004
102 515-02-5148	CHILD ADVOCACY-COLLIN COUNTY	4,000	3,831	(169)
102 515-02-5300	DISPATCH SERVICE-COLLIN COUNTY	19,700	19,606	(94)

**TOTAL LEGAL & PROFESSIONAL EXPENSE**

<b>24,400</b>	<b>24,441</b>	<b>41</b>
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**MATERIALS & SUPPLIES**

102 515-03-5208	COMPUTER SOFTWARE / HARDWARE	1,000	1,808	808
102 515-03-5209	OFFICE SUPPLIES	1,500	1,326	(174)
102 515-03-5210	MATERIALS/SUPPLIES	2,000	1,239	(761)
102 515-03-5211	AMMUNITION AND SUPPLIES	1,500	2,902	1,402

**TOTAL MATERIALS & SUPPLIES**

<b>6,000</b>	<b>7,276</b>	<b>1,276</b>
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**MAINTENANCE EXPENSE**

102-515-04-5205	MAINTENANCE AGREEMENTS	29,500	28,802	(698)
102-515-04-5225	FACILITY MAINTENANCE	500	2,500	2,000
102-515-04-5230	EQUIPMENT REPAIRS	500	0	(500)
102-515-04-5231	EQUIPMENT O&M	0	341	341
102-515-04-5279	FLEET FUEL (GASOLINE & DIESEL)	40,000	32,499	(7,501)
102-515-04-5280	VEHICLE O&M	9,000	7,060	(1,940)
102-515-04-5281	VEHICLE REPAIRS	3,000	3,370	370

**TOTAL MAINTENANCE EXPENSE**

<b>82,500</b>	<b>74,571</b>	<b>(7,929)</b>
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**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**POLICE**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**UTILITY EXPENSE**

102-515-05-5400	LAND PHONE LINES	3,000	2,281	(719)
102-515-05-5401	CELL PHONES	1,500	1,205	(295)
102-515-05-5403	INTERNET DSL	2,400	1,070	(1,330)
102-515-05-5420	ELECTRICITY	5,400	3,590	(1,810)

**TOTAL UTILITY EXPENSE**

<b>12,300</b>	<b>8,147</b>	<b>(4,153)</b>
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**OTHER EXPENSES**

102 515-09-5220	POSTAGE	500	200	(300)
102 515-09-5240	GENERAL INSURANCE	17,000	18,842	1,842
102 515-09-5250	MEMBERSHIPS & DUES	500	1,267	767
102 515-09-5285	NEW EMPLOYEE'S HIRING EXPENSES	500	2,423	1,923
102 515-09-5340	OFFICE RENT	12,000	12,000	0
102 515-09-5380	INMATE CARE COLLIN COUNTY SHERIFF	1,000	2,233	1,233
102-515-09-5406	VEHICLE WIRELESS	3,500	4,325	825
102-515-09-5407	COMPUTER SOFTWARE O&M	1,000	0	(1,000)
102-515-09-5415	EQUIPMENT RENTAL	4,500	4,577	77
102-515-09-5730	DWI BLOOD	250	417	167
102-515-09-5750	CAPITAL OUTLAY	0	0	0
102-515-09-5780	CRIME PREVENTION	1,500	1,191	(309)
102-515-09-5801	DEBT SERVICE	0	46,662	46,662
102-515-09-5900	DEPRECIATION	0		0

**TOTAL OTHER EXPENSES**

<b>42,250</b>	<b>94,138</b>	<b>51,888</b>
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**TOTAL EXPENSES**

<b>801,388</b>	<b>793,532</b>	<b>(7,855)</b>
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**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**PARKS**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**PAYROLL EXPENSE**

		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
102 516-01-5100	SALARIES	118,206	120,011	1,805
102 516-01-5105	OVERTIME	1,000	1,539	539
102 516-01-5110	P/R TAX EXPENSE	9,119	9,380	261
102 516-01-5111	SUTA	945	142	(803)
102 516-01-5115	GROUP HEALTH INSURANCE	21,000	16,000	(5,000)
102 516-01-5116	RETIREMENT-TMRS	4,685	4,623	(62)
102 516-01-5117	WORKMAN'S COMPENSATION	4,971	2,597	(2,374)
102 516-01-5120	LONGEVITY PAY	640	588	(52)
102 516-01-5122	SCHOOL, REGISTRATION & TUITION	300	251	(49)
102 516-01-5123	TRAVEL, MEALS & LODGING	100	94	(6)
102 516-01-5124	UNIFORMS	600	320	(280)

**TOTAL PAYROLL EXPENSE**

<b>161,566</b>	<b>155,544</b>	<b>(6,021)</b>
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**LEGAL & PROFESSIONAL**

102-516-02-5140	CONTRACT LABOR	50,000	54,394	4,394
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**TOTAL LEGAL & PROFESSIONAL**

<b>50,000</b>	<b>54,394</b>	<b>4,394</b>
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**MATERIALS & SUPPLIES**

102-516-03-5208	COMPUTER SOFTWARE / HARDWARE	2,000	712	(1,288)
102-516-03-5209	OFFICE SUPPLIES	500	240	(260)
102-516-03-5210	MATERIALS/SUPPLIES	8,500	7,841	(659)
102-516-03-5500	CHEMICALS & FERTILIZERS	17,000	17,000	0
102-516-03-5501	IRRIGATION	12,000	12,000	0
102-516-03-5502	HORTICULTURE & LANDSCAPE	1,500	654	(846)

**TOTAL MATERIALS & SUPPLIES**

<b>41,500</b>	<b>38,447</b>	<b>(3,053)</b>
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**MAINTENANCE EXPENSE**

102-516-04-5205	MAINTENANCE AGREEMENT	1,200	998	(202)
102-516-04-5225	FACILITY MAINTENANCE	10,000	7,649	(2,351)
102-516-04-5230	EQUIPMENT REPAIRS	1,000	500	(500)
102-516-04-5231	EQUIPMENT O&M	2,000	1,000	(1,000)
102-516-04-5279	FLEET FUEL (GASOLINE & DIESEL)	4,000	3,182	(818)
102-516-04-5280	VEHICLE O&M	1,000	831	(169)
102-516-04-5281	VEHCILE REPAIRS	2,500	200	(2,300)

**TOTAL MAINTENANCE EXPENSE**

<b>21,700</b>	<b>14,360</b>	<b>(7,340)</b>
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**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND**

**PARKS**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**UTILITY EXPENSE**

102-516-05-5400	LAND PHONE LINES
102-516-05-5401	CELL PHONES
102-516-05-5403	INTERNET DSL
102-516-05-5420	ELECTRICITY
102-516-05-5420	UTILITIES

APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
1,396	500	(896)
1,500	1,200	(300)
987	987	0
23,955	20,000	(3,955)
0	0	0
<b>27,838</b>	<b>22,687</b>	<b>(5,151)</b>

**TOTAL UTILITY EXPENSE**

**OTHER EXPENSES**

102-516-09-5220	POSTAGE
102-516-09-5240	GENERAL LIABILITY INSURANCE
102-516-09-5250	MEMBERSHIPS & DUES
102-516-09-5290	ADVERTISING
102-516-09-5415	EQUIPMENT RENTAL
102-516-09-5625	PARKS CONCESSION STANDS EXP.
102-516-09-5626	PARKS SPORTS ACTIVITIES EXP.
102-516-09-5411	CITY SPONSORED EVENTS
102-516-09-5700	EQUIPMENT
102-516-09-5750	CAPITAL OUTLAY
102-516-09-5851	PARK PROJECT-OLD CELINA
102-516-09-5900	DEPRECIATION

50	14	(36)
8,000	4,180	(3,820)
400	257	(143)
0	84	84
1500	300	(1,200)
15000	25,585	10,585
15000	39,515	24,515
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
<b>39,950</b>	<b>69,936</b>	<b>29,986</b>
<b>342,554</b>	<b>355,368</b>	<b>12,814</b>

**TOTAL OTHER EXPENSES**

**TOTAL EXPENDITURES**

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**102-GENERAL FUND  
MAIN STREET**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
<b>PAYROLL EXPENSE</b>				
102 517-01-5100	SALARIES	55,100	55,476	376
102 517-01-5110	P/R TAX EXPENSE	4,215	4,249	34
102 517-01-5111	SUTA	270	31	(239)
102 517-01-5115	GROUP HEALTH INSURANCE	6,000	5,500	(500)
102 517-01-5116	RETIREMENT-TMRS	2,165	2,072	(94)
102 517-01-5117	WORKMAN'S COMPENSATION	242	126	(116)
102 517-01-5120	LONGEVITY PAY	32	16	(16)
102 517-01-5122	SCHOOL, REGISTRATION & TUITION	350	65	(285)
102 517-01-5123	TRAVEL, MEALS & LODGING	1,500	1,924	424
<b>TOTAL PAYROLL EXPENSE</b>		<b>69,875</b>	<b>69,460</b>	<b>(415)</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
102-517-02-5140	CONTRACT LABOR	0	0	0
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>MATERIALS &amp; SUPPLIES</b>				
102-517-03-5208	COMPUTER SOFTWARE / HARDWARE	300	0	(300)
102-517-03-5209	OFFICE SUPPLIES	500	97	(403)
102-517-03-5210	MATERIALS/SUPPLIES	500	600	100
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>1,300</b>	<b>697</b>	<b>(603)</b>
<b>MAINTENANCE EXPENSE</b>				
102-517-04-5205	MAINTENANCE AGREEMENTS	0	908	908
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>0</b>	<b>908</b>	<b>908</b>
<b>UTILITY EXPENSE</b>				
102-517-05-5400	LAND PHONE LINES	0	819	819
102-517-05-5401	CELL PHONES	900	1,098	198
102-517-05-5403	INTERNET DSL (AT&T UVERSE)	0	462	462
102-517-05-5419	NATURAL GAS	400	274	(126)
<b>TOTAL UTILITY EXPENSE</b>		<b>1,300</b>	<b>2,653</b>	<b>1,353</b>
<b>OTHER EXPENSES</b>				
102-517-09-5121	MAIN STREET GOLF TOURNAMENT	7,000	9,652	2,652
102-517-09-5220	POSTAGE	250	105	(145)
102-517-09-5240	GENERAL LIABILITY INSURANCE	250	131	(119)
102-517-09-5250	MEMBERSHIPS & DUES	550	782	232
102-517-09-5290	ADVERTISING	0	876	876
102-517-09-5340	OFFICE CLEANING	350	300	(50)
102-517-09-5411	CITY SPONSORED EVENTS	0	33,135	33,135
102-517-09-5415	EQUIPMENT RENTAL	1,800	991	(809)
102-517-09-5705	SPECIAL PROJECTS	10,600	16,125	5,525
102-517-09-5801	DEBT SERVICE PAYMENT	30,000	30,000	0
<b>TOTAL OTHER EXPENSES</b>		<b>50,800</b>	<b>92,098</b>	<b>41,298</b>
<b>TOTAL EXPENDITURES</b>		<b>123,275</b>	<b>165,815</b>	<b>42,540</b>





**Fiscal Year 2012 – 2013**

**Modified Budget**

**W/S Revenues & Expenditures Summary**





### W/S Fund Schedule of Revenues

Revenue Category	FY2013 Approved Budget	FY 2013 Actual As Of 06/31/13	FY2013 Modified Budget	+ / - Comparison to Original FY 2013 Budget
<b>Fines &amp; Fees</b>	<b>\$ 199,592</b>	<b>\$ 145,091</b>	<b>\$ 245,122</b>	<b>\$ 45,530</b>
<i>Water Tower Rental Fees</i>	51,892	46,056	\$ 56,531	4,639
<i>Water Impact Fees</i>	0	-	\$ -	0
<i>Sewer Impact Fees</i>	0	-	\$ -	0
<i>Reconnect/Disconnect Fee</i>	14,000	11,000	\$ 16,000	2,000
<i>Customer Service Fees</i>	900	665	\$ 900	0
<i>Transfer Fees</i>	800	550	\$ 841	41
<i>Water Taps</i>	71,250	49,970	\$ 96,740	25,490
<i>Sewer Taps</i>	60,750	36,850	\$ 74,110	13,360
<b>Penalties &amp; Interest</b>	<b>\$ 66,000</b>	<b>\$ 58,340</b>	<b>\$ 79,862</b>	<b>\$ 13,862</b>
<i>Penalties</i>	60,000	50,230	\$ 70,447	10,447
<i>Interest Income</i>	6,000	8,109	\$ 9,415	3,415
<b>Sales</b>	<b>\$ 4,016,239</b>	<b>\$ 2,654,094</b>	<b>\$ 4,104,694</b>	<b>\$ 88,456</b>
<i>Water Sales</i>	2,592,644	1,684,981	\$ 2,708,999	116,355
<i>Sewer Sales</i>	1,087,644	712,183	\$ 1,041,936	(45,708)
<i>Garbage Billing</i>	335,951	256,930	\$ 353,760	17,809
<b>Other Revenues</b>	<b>\$ 22,245</b>	<b>\$ 33,774</b>	<b>\$ 47,524</b>	<b>\$ 25,279</b>
<i>Radio Read Reserve</i>	12,375	8,531	\$ 16,924	4,549
<i>Bond Proceeds</i>	-	9,314	\$ 9,314	9,314
<i>Insurance Proceeds</i>	-	-	\$ -	0
<i>Sales of Fixed Assets</i>	-	-	\$ -	0
<i>Contributions</i>	-	-	\$ -	0
<i>Miscellaneous Income</i>	9,870	15,929	\$ 21,287	11,417
<b>Total Revenues</b>	<b>\$ 4,304,076</b>	<b>\$ 2,891,298</b>	<b>\$ 4,477,203</b>	<b>\$ 173,127</b>

### W/S Fund Summary of Expenditures

Revenue Category	FY2013 Approved Budget	FY 2013 Actual As Of 06/31/13	FY2013 Modified Budget	+ / - Comparison to Original FY 2013 Budget
<i>Water Department</i>	2,824,852	1,581,727	\$ 2,849,698	24,846
<i>Sewer Department</i>	1,242,920	560,382	\$ 1,064,678	(178,242)
<i>Trash &amp; Recycling Collection</i>	335,951	253,570	\$ 341,359	5,409
<b>Total</b>	<b>\$ 4,403,723</b>	<b>\$ 2,395,679</b>	<b>\$ 4,255,735</b>	<b>\$ (147,988)</b>



**Fiscal Year 2012 – 2013**

**Modified Budget**

**W/S Departmental Detail Budgets**



**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**202- WATER AND SEWER FUND**

**WATER**

(----- 2012 - 2013 -----)

		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
<b>EXPENDITURES</b>				
<b>PAYROLL EXPENSE</b>				
202 521-01-5100	SALARIES	146,497	149,324	2,826
202 521-01-5105	OVERTIME	15,000	14,445	(555)
202 521-01-5110	P/R TAX EXPENSE	12,355	12,579	224
202 521-01-5111	SUTA	1,350	120	(1,230)
202 521-01-5115	GROUP HEALTH INSURANCE	24,000	24,506	506
202 521-01-5116	RETIREMENT-TMRS	1,684	5,787	4,103
202 521-01-5117	WORKMAN'S COMPENSATION	8,026	4,193	(3,833)
202 521-01-5120	LONGEVITY PAY	540	544	4
202 521-01-5122	SCHOOL, REGISTRATION & TUITION	1,600	1,226	(374)
202 521-01-5123	TRAVEL, MEALS & LODGING	1,000	694	(306)
202 521-01-5124	UNIFORMS	1,500	1,047	(453)
<b>TOTAL PAYROLL EXPENSE</b>		<b>213,552</b>	<b>214,464</b>	<b>912</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
202-521-02-5140	CONTRACT LABOR	5,000	4,102	(899)
202-521-02-5145	ROAD MAINTENANCE	0	0	0
202-521-02-5146	IMPACT FEE STUDY	27,000	27,000	0
202-521-02-5147	WATER/SEWER MASTER PLAN	39,500	40,061	561
202-521-02-5149	ENGINEERING	10,000	10,000	0
202-521-02-5150	LEGAL	0	0	0
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>81,500</b>	<b>81,162</b>	<b>(338)</b>
<b>MATERIALS &amp; SUPPLIES</b>				
202-521-03-5207	WATER METERS	28,000	26,170	(1,830)
202-521-03-5208	COMPUTER SOFTWARE / HARDWARE	2,000	1,966	(34)
202-521-03-5209	OFFICE SUPPLIES	1,300	2,190	890
202-521-03-5210	MATERIALS/SUPPLIES	31,000	43,610	12,610
202-521-03-5500	CHEMICALS	11,500	9,908	(1,592)
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>73,800</b>	<b>83,844</b>	<b>10,044</b>
<b>MAINTENANCE EXPENSE</b>				
202-521-04-5205	MAINTENANCE AGREEMENTS	8,000	9716.69	1,717
202-521-04-5225	FACILITY MAINTENANCE	500	413	(87)
202-521-04-5230	EQUIPMENT REPAIRS	62,000	53,284	(8,716)
202-521-04-5231	EQUIPMENT O&M	800	1,608	808
202-521-04-5279	FLEET FUEL (GASOLINE & DIESEL)	17,000	16,740	(260)
202-521-04-5280	VEHICLE O&M	1,200	3,604	2,404
202-521-04-5281	VEHICLE REPAIRS	3,000	3,485	485
202-521-04-5510	TESTING W/S SAMPLES	5,000	3,597	(1,403)
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>97,500</b>	<b>92,447</b>	<b>(5,053)</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**202- WATER AND SEWER FUND**

**WATER**

(----- 2012 - 2013 -----)

		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
<b>EXPENDITURES</b>				
<b>UTILITY EXPENSE</b>				
202-521-05-5400	TELEPHONE	1,500	4,595	3,095
202-521-05-5401	CELL PHONES	3,000	2,758	(242)
202-521-05-5403	INTERNET DSL	2,600	3753.58	1,154
202-521-05-5419	NATURAL GAS	500	108.31	(392)
202-521-05-5420	UTILITIES	192,000	192,105	105
<b>TOTAL UTILITY EXPENSE</b>		<b>199,600</b>	<b>203,320</b>	<b>3,720</b>
<b>OTHER EXPENSES</b>				
202 521-09-5162	CREDIT CARD FEES	0	5,352	5,352
202 521-09-5180	LICENSES/PERMITS/FILING FEES	5,300	5,522	222
202 521-09-5220	POSTAGE	24,000	23,051	(949)
202 521-09-5240	GENERAL INSURANCE	9,000	5,651	(3,349)
202 521-09-5250	MEMBERSHIPS & DUES	500	0	(500)
202 521-09-5285	HIRING EXPENSES FOR NEW EMP.	0	243	243
202 521-09-5290	ADVERTISING	2,000	2,320	320
202 521-09-5340	RENT	100	100	0
202 521-09-5410	OFFICE CLEANING	1,000	1,056	56
202 521-09-5415	EQUIPMENT RENTAL	1,000	5,233	4,233
202 521-09-5430	INTEREST EXPENSE	20,000	20,000	0
202 521-09-5431	INTEREST EXPENSE CISD SEWER	0	0	0
202 521-09-5440	PAYING AGENT FEES	1,400	3,323	1,923
202 521-09-5451	BOND ISSUE COSTS	0	0	0
202 521-09-5640	CCN ACQUISITION	0	0	0
202 521-09-5700	EQUIPMENT	1,000	0	(1,000)
202 521-09-5740	UTRWD H2O	1,190,310	1,190,310	(0)
202 521-09-5741	NCT GROUND WATER CONSERVATION	0	0	0
202 521-09-5750	CAPITAL OUTLAY	20,000	28,912	8,912
202 521-09-5785	BAD DEBT EXPENSE	0	97	97
202 521-09-5800	BOND INDEBTEDNESS	0	0	0
202 521-09-5900	DEPRECIATION	0	0	0
202 521-99-5144	TRANSFER TO GENERAL FUND	220,000	220,000	0
202 521-99-5801	W/S REVENUE TRANSFER	0	0	0
202 521-99-5805	TRANSFER TO DEBT FUND	663,290	663,290	0
202 521-99-7500	TRANSFER OUT INTO GF	0	0	0
<b>TOTAL OTHER EXPENSES</b>		<b>2,158,900</b>	<b>2,174,461</b>	<b>15,561</b>
<b>TOTAL EXPENSES</b>		<b>2,824,852</b>	<b>2,849,698</b>	<b>(24,846)</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**202- WATER AND SEWER FUND**

**SEWER**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGNAL BUDGET
<b>PAYROLL EXPENSE</b>				
202-522-01-5100	SALARIES	89,767	91,365	1,599
202-522-01-5105	OVERTIME	7,000	12,513	5,513
202-522-01-5110	P/R TAX EXPENSE	7,403	7,959	557
202-522-01-5111	SUTA	810	100	(710)
202-522-01-5115	GROUP HEALTH INSURANCE	18,000	21,374	3,374
202-522-01-5116	RETIREMENT-TMRS	3,803	3,883	80
202-522-01-5117	WORKMAN'S COMPENSATION	3,406	1,780	(1,627)
202-522-01-5120	LONGEVITY PAY	236	112	(124)
202-522-09-5269	SCHOOL REGISTRATION & TUITION	1,500	547	(953)
202-522-09-5270	TRAVEL, MEALS & LODGING	1,000	751	(249)
202-522-09-5370	UNIFORMS	1,500	1,456	(44)
<b>TOTAL PAYROLL EXPENSE</b>		<b>134,424</b>	<b>141,840</b>	<b>7,415</b>
<b>LEGAL &amp; PROFESSIONAL EXPENSE</b>				
202-522-02-5140	CONTRACT LABOR	0	0	0
202-522-02-5146	SEWER IMPACT FEE STUDY	27,000	27,000	0
202-522-02-5147	WATER/SEWER MASTER PLAN	44,500	45,061	561
202-521-02-5149	ENGINEERING	10,000	10,000	0
<b>TOTAL LEGAL &amp; PROFESSIONAL EXPENSE</b>		<b>81,500</b>	<b>82,061</b>	<b>561</b>
<b>MATERIALS &amp; SUPPLIES</b>				
202 522-03-5208	COMPUTER SOFTWARE / HARDWARE	400	13	(387)
202 522-03-5209	OFFICE SUPPLIES	300	1,038	738
202 522-03-5210	MATERIAL AND SUPPLIES	14,000	8,782	(5,218)
202 522-03-5500	CHEMICALS	14,000	8,232	(5,768)
202 522-03-5600	LIFT STATION UPGRADES/ELECT.	3,000	424	(2,576)
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>31,700</b>	<b>18,489</b>	<b>(13,211)</b>
<b>MAINTENANCE EXPENSE</b>				
202-522-04-5205	MAINTENANCE AGREEMENTS	3,000	4,361	1,361
202-522-04-5225	FACILITY MAINTENANCE	800	133	(667)
202-522-04-5230	EQUIPMENT REPAIRS	50,000	50,519	519
202-522-04-5231	EQUIPMENT O&M	1,500	2,354	854
202-522-04-5279	FLEET FUEL (GASOLINE & DIESEL)	10,000	10,595	595
202-522-04-5280	VEHICLE O&M	800	517	(283)
202-522-04-5281	VEHICLE REPAIRS	1,000	795	(205)
202-522-04-5510	TESTING W/S SAMPLES	14,000	9,231	(4,769)
202-522-04-5515	SEWER SLUDGE REMOVAL	10,000	10,121	121
<b>TOTAL MAINTENANCE EXPENSE</b>		<b>91,100</b>	<b>88,625</b>	<b>(2,475)</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**202- WATER AND SEWER FUND**  
**SEWER**

(----- 2012 - 2013 -----)

EXPENDITURES		APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINIAL BUDGET
<b>UTILITY EXPENSE</b>				
202-522-05-5400	TELEPHONE	2,100	1,527	(573)
202-522-05-5401	CELL PHONES	1,600	2,098	498
202-522-05-5403	INTERNET DSL	900	900	0
202-522-05-5420	UTILITIES	51,000	30,404	(20,596)
<b>TOTAL UTILITY EXPENSE</b>		<b>55,600</b>	<b>34,929</b>	<b>(20,671)</b>
<b>OTHER EXPENSES</b>				
202-522-09-5180	LICENSES/PERMITS/FILING	6,000	4,659	(1,341)
202-522-09-5220	POSTAGE / COURIER	50	0	(50)
202-522-09-5240	GENERAL LIABILITY INSURANCE	6,100	4,136	(1,964)
202-522-09-5250	MEMBERSHIPS & DUES	250	0	(250)
202 522-09-5285	HIRING EXPENSES FOR NEW EMP.	0	0	0
202-522-09-5290	ADVERTISING	1,000	100	(900)
202-522-09-5340	OFFICE RENT	0	0	0
202-522-09-5410	OFFICE CLEANING	0	0	0
202-522-09-5415	EQUIPMENT RENTAL	10,000	15,000	5,000
202-522-09-5430	INTEREST EXPENSE	0	0	0
202-522-09-5440	PAYING AGENT FEES	0	0	0
202-522-09-5451	BOND ISSUE COSTS	0	0	0
202-522-09-5640	CCN ACQUISITION	0	0	0
202-522-09-5700	EQUIPMENT	0	0	0
202-522-09-5740	UTRWD SEWER	268,550	217,401	(51,149)
202-522-09-5750	CAPITAL OUTLAY	20,000	20,792	792
202 522-09-5779	LIGHT FARMS SEWER LINE ROW	0	0	0
202 522-09-5780	HIGH SCHOOL SEWER LINE ROW	0	0	0
202-522-09-5785	BAD DEBT EXPENSE	0	0	0
202-522-09-5800	BOND INDEBTEDNESS	0	0	0
202-522-09-5900	DEPRECIATION	0	0	0
202 522-99-5144	TRANSFER TO GENERAL FUND	105,000	105,000	0
202 522-99-5805	TRANSFER TO DEBT FUND	331,646	331,646	0
<b>TOTAL OTHER EXPENSES</b>		<b>748,596</b>	<b>698,734</b>	<b>(49,861)</b>
<b>TOTAL EXPENSES</b>		<b>1,242,920</b>	<b>1,064,678</b>	<b>(178,242)</b>

**CITY OF CELINA  
FISCAL YEAR 2012-13  
MODIFIED BUDGET**

**202- WATER AND SEWER FUND  
GARBAGE & RECYCLING**

(----- 2012 - 2013 -----)

**EXPENDITURES**

**PAYROLL EXPENSE**

**TOTAL PAYROLL EXPENSE**

**LEGAL & PROFESSIONAL EXPENSE**

202-523-02-5395 GARBAGE PICK UP - WM

**TOTAL LEGAL & PROFESSIONAL EXPENSE**

**MATERIALS & SUPPLIES**

**TOTAL MATERIALS & SUPPLIES**

**MAINTENANCE EXPENSE**

**TOTAL MAINTENANCE EXPENSE**

**UTILITY EXPENSE**

**TOTAL UTILITY EXPENSE**

**OTHER EXPENSES**

**TOTAL OTHER EXPENSES**

**TOTAL EXPENSES**

APPROVED FY 2013 BUDGET	FY 20123 MODIFIED BUDGET	+/- COMPARISON TO ORIGINAL BUDGET
0	0	0
335,951	341,359	5,409
335,951	341,359	5,409
0	0	0
0	0	0
0	0	0
0	0	0
335,951	341,359	5,409





**Building Inspections and Permits**  
City of Celina, Texas

## Memorandum

**To:** Honorable Mayor Terry and the Celina City Council  
**CC:** Mike Foreman, City Manager  
**From:** Oscar Mejia - Permit Technician  
**Meeting Date:** October 8, 2013  
**Re:** Building Permit Activity Report

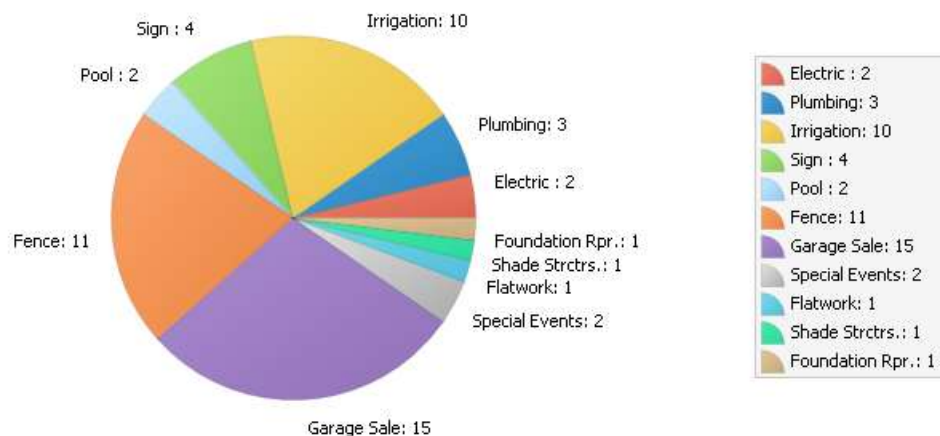
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**Report does not reflect issued permits.**

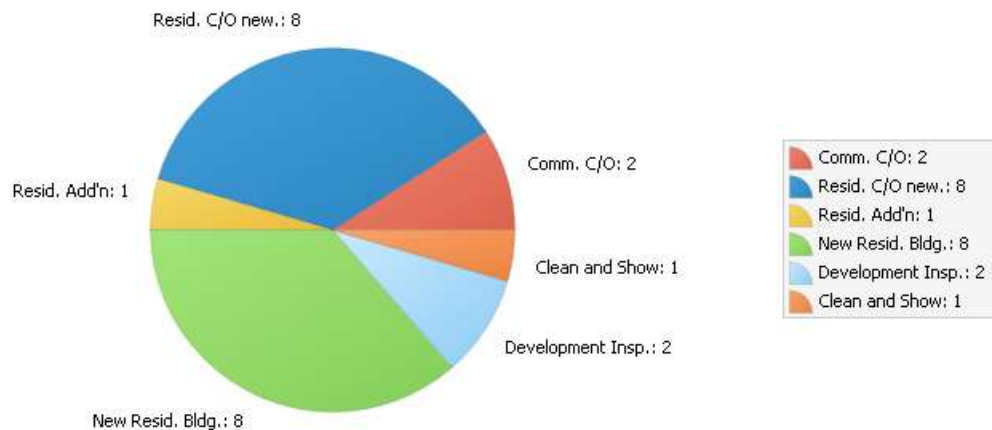
Report reflects actual permit applications and permits will be issued after review and approval.

**Background Information:**

All General Permits for September 2013:



All Commercial & Residential Permits for September 2013:



New Residential Building permits for September includes eight (8) ETJ permits.

Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 or by email at omejia@celina-tx.gov.





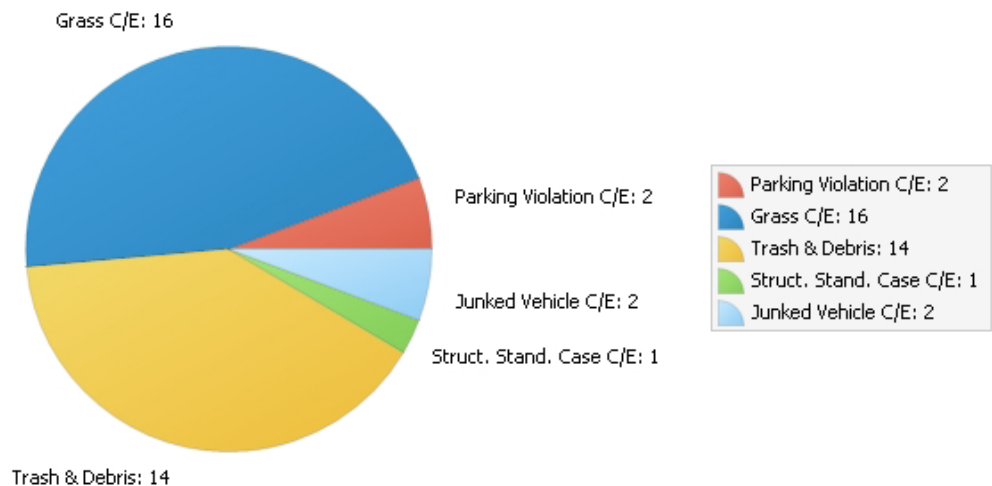
## Staff Report

To: **Honorable Mayor Terry and the Celina City Council**  
CC: **Mike Foreman, City Manager**  
From: Gerry Magnuson - Code Enforcement Officer  
Meeting Date: October 8, 2013  
Re: Code Enforcement Activity Report

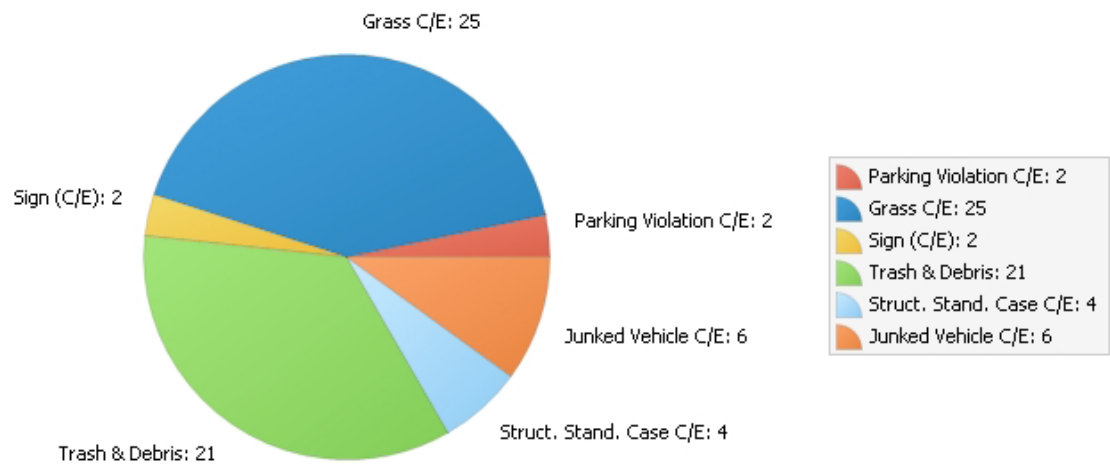
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For review, informational, and statistical purposes.

Cases Opened: 35



Cases Closed: 60



Thank you for your consideration of this item, if I can be of any support please contact me at 972-382-2682 or by email at [gmagnuson@celina-tx.gov](mailto:gmagnuson@celina-tx.gov).



Office of the Fire Chief  
City of Celina, Texas

## **Memorandum**

To: Honorable Mayor Sean Terry and the Celina City Council  
From: Mark Metdker, Fire Chief  
CC: Mike Foreman, City Manager  
Date: 10/08/13  
Re: September 2013 Fire Department Activity Report

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Total customer service responses: 95

### **EMS:**

56 Emergency Medical Calls

### **Fire:**

4 Fire responses  
2 Hazardous conditions  
6 Public service calls  
2 Good intent calls  
5 False alarms  
3 Special  
0 Severe weather responses

### **Fire Prevention:**

17 Fire Inspections  
20 Hazards noted  
46 Hazards corrected  
3 Sets of plans reviewed

### **Note:**

**Fire Education/P.R.** The Fire Department participated in Balloonfest with an attendance in excess of 20,000 people.

Thank you for your continued support of the Celina Fire Department. If I can be of any assistance, please contact me at 972-382-2653 or by email at [mmetdker@celina-tx.gov](mailto:mmetdker@celina-tx.gov).



**Celina Police Department**  
City of Celina, Texas

## **MEMORANDUM**

**To:** Honorable Mayor, Sean Terry and the Celina City Council  
**From:** Mark Metdker, Chief of Police  
**CC:** Mike Foreman, City Manager  
**Date:** 10/08/13  
**Re:** September 2013 Monthly Police Report

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**1294 Calls for Service (Down 3.1% from last month)**

**19 Incident Reports Recorded (Down 42.1% from last month)**

**152 Citations Issued**

### **13 Motor vehicle accidents**

- 8 Minor Accidents
- 5 Major Accidents with Injuries

### **10 Arrests**

- 5 DWI's
- 1 Traffic Related
- 4 Warrants

### **A break-down of Part I Crimes:**

- 1 Assault
- 3 Burglary of Habitation

Thank you for your continued support of the Celina Police Department. If you have any questions please contact me at 972-382-2653, or by email at [mmetdker@celina-tx.gov](mailto:mmetdker@celina-tx.gov) .